

**BAINBRIDGE ISLAND SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Date: August 27, 2015
Time: 5:30 p.m.
Place: Board Room

Board of Directors

President – Mev Hoberg
Vice-President – Sheila Jakubik
Director – Tim Kinkead, Patty Fielding, Mike Spence

Call to Order (5)

Public Comment (5)

Public Hearing: Final Budget – Fiscal Year 2015-2016 (20)

Superintendent's Report (10)

Board Reports (10)

Consent Agenda (5)

Presentations

A. Resolution 8-14-15: Final Budget Fiscal Year 2015-2016 (15)

Action: Board Approval

B. Highly Capable Report & Grant Application (10)

Action: Board Approval

C. State Assessment Results & Adequate Yearly Progress (AYP) (20)

Action: Information Only

D. Alternative Learning Experience (ALE) Annual Report (10)

Action: Board Approval

E. Master Plan Update (45)

1. Study & Survey

2. Master Plan Timeline & Process

Action: Information Only

F. Monthly Capital Projects Report (10)

Action: Information Only

G. Monthly Technology Report (10)

Action: Information Only

H. Monthly Financial Report (10)

Action: Information Only

Personnel Actions (5)

Projected Adjournment
Possible Executive Session

8:40 PM

BOARD OF DIRECTORS

Mev Hoberg
Sheila Jakubik
Tim Kinkad
Mike Spence
Patty Fielding



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
August 27, 2015
CONSENT AGENDA

1. Donation

Donation to Bainbridge High School for the BHS Robotics Club in the amount of \$1,250.00 from the Boeing Company Gift Match, James Carr.

2. Donation

Donation to Wilkes Elementary School in the amount \$2,030.73 for afterschool club support and field trip transportation from the Wilkes PTO.

3. Minutes from the *June 30, 2015* School Board Meeting

4. Vouchers

➤ General Fund Voucher	\$58,386.92
➤ AP ACH Fund Voucher	\$8,620.04
➤ Capital Projects Fund Voucher	\$211,638.78
➤ ASB Fund Voucher	\$55,572.71

School Board of Directors



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Boeing Company Gift Match - James Carr

Address No address provided.

Phone _____

Email _____

School BHS

Donation Amount or Value of Donated Items: \$ 1250.00

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Boeing Gift match program - re. volunteer hours by James Carr
in 2014-15 School year - to go to Robotics Club @ BHS.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____

Date: _____

Reviewed By: Sarah Spray

(Printed Name)

(Signature)

Date: 8/12/15

District Review: _____

(Printed Name)

(Signature)

Date: _____



Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) WILKES PTO

Address _____

Phone _____ Email _____

School _____

Donation Amount or Value of Donated Items: \$ 2030.73

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Lego Robotics club, Drama club, Transportation
to Ann Morse Farm

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: Melinda Ketcheside M. Ketcheside Date: 8/14/15
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: July 30, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg

Directors – Sheila Jakubik, Tim Kinkead, Mike Spence, Patty Fielding

DRAFT

Call to Order

5:32 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Capital Projects and the Technology Department are busy during the summer months. A portable was moved from the Commodore Campus to Ordway to accommodate students in the fall.

The large composter at BHS is too large to work effectively. IslandWood will exchange two smaller composters for the one large composter. One of the composting units will reside at Woodward and one will go to BHS.

The state budget was approved by the Legislature and the details are included in the “This Week in Olympia” handout in the supplemental folder.

The Department of Retirement Systems performed a retirement audit. The district performed well and the audit report is included in the supplemental folder.

Board Reports

No board reports.

Consent Agenda

Donations

1. Donation to Sakai Intermediate School for homework club support in the amount of \$2,045.52 from the Sakai PTO.
2. Donation to the Bainbridge Island School District for a science grant, staff stipends and classroom materials in the amount of \$160,120.70 from the Bainbridge Schools Foundation.
3. Donation to Eagle Harbor High School for a BPA/graduation event rental fee and homework club support in the amount of \$1,294.90 from the Eagle Harbor PTO.
4. Donation to Woodward Middle School to support afterschool clubs in the amount of \$4,223.22 from the Woodward PTO.
5. Donation to the Odyssey Multiage Program for outdoor education support, portfolio presentation materials, mini-class support and NatureBridge in the amount of \$9,355.72 from Odyssey PTO.
6. Donation to Blakely Elementary School for afterschool clubs and student recognition in the amount of \$5,950.07 from the Blakely PTO.

Composter Exchange

The exchange of one large Green Mountain Technologies organic composter with IslandWood for two smaller Green Mountain composting units of equal value for more effective composting.

Minutes from the June 25, 2015 School Board Meeting

PAYROLL July 2015 Warrant Numbers:

(Payroll Warrants) 1002077 through 1002083

(Payroll AP Warrants) 172883 through 172906

Total: \$2,924,614.65

DRAFT

Motion 115-14-15: That the board approves the Revised Consent Agenda as presented.
(Fielding) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2012428** through **2012507** totaling **\$110,496.21**

ASB Fund Voucher

Voucher numbers **4001475** through **4001475** totaling **\$4,746.37**

General Fund Voucher

Voucher numbers **2012508** through **2012550** totaling **\$200,092.73**

Capital Projects Voucher

Voucher numbers **5171** through **5190** totaling **\$461,499.47**

Capital Projects Voucher

Voucher numbers **5156** through **5170** totaling **\$108,447.72**

AP ACH

Voucher numbers **141500479** through **141500523** totaling **\$8,140.42**

Presentations

A. Preliminary Budget 2015-2016

Director of Business Peggy Paige restated that the budget is preliminary and will be revised. The district will have a balanced budget and an end of year fund balance of 6%. The increases in salary are close to the final budget numbers. The retirement benefits will cost the district more than anticipated. A few items will come out of the draft budget due to the increase in retirement benefits. Enrollment is projected at 3,682 and is currently at 3,706. Changes will occur on the revenue side. A couple new classified positions will be pulled. The debt service fund will be reviewed. The transportation vehicle fund will purchase 2 buses.

Director Fielding asked about the liability of the funding/staffing costs for all positions at the state level. Superintendent Chapel shared that two key areas not addressed by the state are local levy reform and compensation. The increase in the cost-of-living is a 3% increase this year overall of which only 1.8 is continuous and 1.2 is considered a bonus. About half of the classified staff are funded locally and the district is responsible for the 3%. The final budget will be presented to the board for approval on August 27, 2015.

The new state class size ratio is differentiated by grade level. Kindergarten is 22 and grade 3 is 24. The mandate is 17 and will be phased in. The district will receive state funding for full-day K next year. The district projects K and first grade class size at 20 students. For the last year, special services ran high. The preliminary budget reflects a 10% increase in special services. The district submits the mix factor to the state for the current year. The mix factor is adjusted every year.

Motion 116-14-15: That the board approves the Preliminary Budget 2015-2016 as presented. (Jakubik) The affirmative vote was unanimous.

B. State and Federal Grant Applications

Director of Assessment Jeff McCormick and Executive Director of Special Education Diane Leonetti presented the state and federal grant applications. IDEA-B 611 Special education K-21 \$678,814 reflects a slight decrease due to drop in student enrollment. IDEA-B 619 Special education preschool services ages 3-5 \$26,276 a slight decrease due to drop in enrollment.

Federal Title 1 has the largest decrease. The funds are based on the census poverty rate. The island dropped below the 5% threshold, dropping the contribution to \$109,863. The LAP/state funding is up at \$147,572. The transitional bilingual amount from the state is up at \$39,057.

C. 2015-2016 High School and Middle School Student Fees

Assistant Superintendent Sheryl Belt presented the high school and middle school student fees. The fee schedule changes include the removal of fees for the required biology courses at BHS and EHH, standardized fee structure for online credit recovery, standardized course fees and AP exam costs. The principals will meet to review and adjust fees in spring 2016.

Motion 117-14-15: That the board approves the 2015-2016 High School and Middle School Student Fees as presented. (Jakubik) The affirmative vote was unanimous.

D. Policy 3422 Student Sports-Concussion, Head Injury and Sudden Cardiac Arrest – First/Final Reading
Superintendent Faith Chapel presented the updated policy. The changes made reflect changes with the legislature/state law with implementation in August. An updated draft was distributed to the board. Director Spence requested adding/undeleting the following sentence to the last sentence of the third paragraph: “Until this acknowledgement form is returned and on file with the district, the student may not practice or compete.” And the addition of “School District” to “Bainbridge Island Board of Directors.”

Motion 118-14-15: That the board approves Policy 3422 Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest – First & Final Reading as amended. (Kinkead) The affirmative vote was unanimous.

E. Policy 3421 Reporting Child Abuse, Neglect and Exploitation – First/Final Reading

Superintendent Faith Chapel presented the updated policy. The changes in state law are significant and the policy presented was a replacement document rather than a mark-up. The policy adds neglect and exploitation to the policy and outlines the reporting requirements. The policy is a first and final reading to be implemented during staff orientation. Director Spence requested changing “should” to “will” in the first sentence of paragraph 4, add “suspected” before incidents. Director Kinkead requested changing “in” to “by” on number 2, paragraph 3.

Motion 119-14-15: That the board approves Policy 3421 Reporting Child Abuse, Neglect and Exploitation – First Reading & Final Reading as amended. (Fielding) The affirmative vote was unanimous.

F. Policy 2107 Comprehensive Early Literacy Plan – Second Reading

Director of Student Services and Assessment Jeff McCormick presented a second reading of policy 2107.

Motion 120-14-15: That the board approves Policy 2107 Comprehensive Early Literacy Plan Second Reading as presented. (Jakubik) The affirmative vote was unanimous.

G. Policy 3410 Student Health – Second Reading

Executive Director of Special Education Diane Leonetti presented the second reading of policy 3410.

Motion 121-14-15: That the board approves Policy 3410 Student Health – Second Reading as presented. (Fielding) The affirmative vote was unanimous.

H. Policy 3420 Anaphylaxis Prevention and Response – Second Reading

Executive Director of Special Education Diane Leonetti presented the second reading of policy 3420.

Motion 122-14-15: That the board approves Policy 3420 Anaphylaxis Prevention and Response – Second Reading as presented. (Spence) The affirmative vote was unanimous.

I. Monthly Financial Report

Director of Business Peggy Paige presented the monthly financial update. The local nontax revenues are currently running above the average. Tuition/fees, donations and rental revenues are all expected to come in over budget estimates. State revenues are consistent with state funding expectations. Transportation revenues reflect a boost in funding. Total general expenditures are about equal to the same period as last year for \$32.8 million. Total expense for regular (basic) education is below the average. Total special education costs are above the average. Vocational expenses are up from last year but not expected to exceed funding. Total support services is currently below the average. The net cash outflow during June was \$1,740,083. The closing cash balance in the general fund as of 6/30/2015 was \$2,710,650.

Personnel Actions

Motion 123-14-15: That the board approves Personnel Actions dated July 30, 2015 as presented (Spence) The affirmative vote was unanimous.

Close

7:00 p.m. President Mev Hoberg closed the meeting for an executive session to discuss collective bargaining.

Adjournment

7:20 p.m. President Mev Hoberg adjourned the meeting.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 27, 2015, the board, by a _____ vote, approves payments, totaling \$58,386.92. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:
Warrant Numbers 2012551 through 2012586, totaling \$58,386.92

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2012551	ACE HARDWARE	08/14/2015	367.28
2012552	ADMIN REVOLVING FUND	08/14/2015	971.97
2012553	APP ASSOCIATED PETROLEUM PROD	08/14/2015	7,024.64
2012554	BAINBRIDGE DISPOSAL INC	08/14/2015	5,096.94
2012555	BAINBRIDGE RENTALS	08/14/2015	80.04
2012556	BAY HAY & FEED INC	08/14/2015	26.24
2012557	CED CONSOLIDATED ELECTRICAL DI	08/14/2015	428.01
2012558	CENTURYLINK COMMUNICATIONS LLC	08/14/2015	2,493.79
2012559	CENTURYLINK COMMUNICATIONS LLC	08/14/2015	3,946.75
2012560	CITY OF BAINBRIDGE ISLAND	08/14/2015	5,435.00
2012561	EWING IRRIGATION PRODUCTS INC	08/14/2015	254.07
2012562	FUN P E GUY	08/14/2015	1,245.00
2012563	GRAINGER	08/14/2015	1,893.34
2012564	Gray, Stacy Lynn	08/14/2015	603.17
2012565	GUARDIAN SECURITY SYSTEMS INC	08/14/2015	687.52
2012566	HOLLY RIDGE CENTER	08/14/2015	1,327.90
2012567	INTERSTATE BATTERIES OF SEATTL	08/14/2015	32.80

Check Nbr	Vendor Name	Check Date	Check Amount
2012568	ISTE	08/14/2015	199.00
2012569	KCDA	08/14/2015	1,005.62
2012570	KITSAP SUN - ADVERTISING REMIT	08/14/2015	69.16
2012571	Leonetti, Diane D	08/14/2015	215.19
2012572	MAD SCIENCE OF SNO-KING	08/14/2015	863.20
2012573	MICROSOFT CORPORATION	08/14/2015	2,767.69
2012574	OESD 114 OLYMPIC ESD 114	08/14/2015	12,033.73
2012575	OREGON INSTITUTE OF TECHNOLOGY	08/14/2015	38.00
2012576	PLATT ELECTRIC	08/14/2015	30.26
2012577	PORT MADISON ENTERPRISES CONST	08/14/2015	960.00
2012578	PROBUILD COMPANY LLC	08/14/2015	23.74
2012579	PSED PUGET SOUND ESD	08/14/2015	275.00
2012580	RECOGNITION PLUS	08/14/2015	311.43
2012581	RWC INTERNATIONAL LTD	08/14/2015	5,471.01
2012582	TROXELL COMMUNICATIONS INC	08/14/2015	292.65
2012583	VANDEBERG JOHNSON & GANDARA,LL	08/14/2015	245.00
2012584	WALTER E NELSON CO	08/14/2015	1,030.79
2012585	WESTBAY AUTO PARTS	08/14/2015	335.94
2012586	XEROX CORP	08/14/2015	305.05
36	Computer	Check(s) For a Total of	58,386.92

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
36	Computer	Checks For a Total of	58,386.92
Total For 36	Manual, Wire Tran, ACH & Computer Checks		58,386.92
Less 0	Voided	Checks For a Total of	0.00
Net Amount			58,386.92

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-83.52	0.00	58,470.44	58,386.92

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 27, 2015, the board, by a _____ vote, approves payments, totaling \$8,620.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, AP ACH:
ACH Numbers 141500535 through 141500564, totaling \$8,620.04

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
141500535	Bang-Knudsen, Peter	08/14/2015	25.81
141500536	Belt, Sheryl L	08/14/2015	558.29
141500537	Carbajal, Gabriel Arturo	08/14/2015	71.22
141500538	Chapel, Faith Aiko	08/14/2015	72.78
141500539	Chen, Hsi Ning Civia	08/14/2015	76.00
141500540	Corsetti, Tricia Michelle	08/14/2015	207.50
141500541	Crosby, Jonathan Robert	08/14/2015	120.00
141500542	Deitz, Ryenn Starr	08/14/2015	924.07
141500543	DOR - COMP TAX	08/14/2015	2,042.60
141500544	Dyer, Sherri Ann	08/14/2015	82.00
141500545	Ehrhardt, Wilton M	08/14/2015	102.00
141500546	Eigen, Emily Bayley	08/14/2015	79.18
141500547	Fenwick, Dane Richard	08/14/2015	117.20
141500548	Fielding Bedell, Diane A	08/14/2015	114.00
141500549	Fulgham, Christine H	08/14/2015	17.50
141500550	Hume, Barbara E	08/14/2015	155.00
141500551	Keach, Rebecca Jeanne Grue	08/14/2015	138.22

Check Nbr	Vendor Name	Check Date	Check Amount
141500552	McCann, Tiffany A	08/14/2015	41.06
141500553	Mize, Robert	08/14/2015	37.72
141500554	Olive, Christina L	08/14/2015	69.00
141500555	Paeth, Janet L	08/14/2015	928.75
141500556	Queen, Jill S C	08/14/2015	342.66
141500557	Rabinowitz, Adam E	08/14/2015	195.48
141500558	Rose, Kimberly J	08/14/2015	618.00
141500559	Sperber, Maynette M	08/14/2015	76.00
141500560	Strayer, Carrie Jeanne	08/14/2015	49.65
141500561	Tate, Nanette Kay	08/14/2015	76.00
141500562	Templeton, Margaret Ann	08/14/2015	171.87
141500563	Zosa, Julito John V	08/14/2015	163.50
141500564	DOR - COMP TAX	08/14/2015	946.98
30	ACH	Check(s) For a Total of	8,620.04

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
30	ACH	Checks For a Total of	8,620.04
0	Computer	Checks For a Total of	0.00
Total For 30	Manual, Wire Tran, ACH & Computer	Checks	8,620.04
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		8,620.04

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	2,042.60	0.00	5,630.46	7,673.06
20	Capital Projects	946.98	0.00	0.00	946.98

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 27, 2015, the board, by a _____ vote, approves payments, totaling \$211,638.78. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 5191 through 5204, totaling \$211,638.78

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
5191	ACTION BUSINESS FURNITURE	08/14/2015	1,135.92
5192	APPLE COMPUTER INC	08/14/2015	6,193.73
5193	BIRD ELECTRIC CORP	08/14/2015	1,739.20
5194	CDW-G	08/14/2015	469.58
5195	CUSTOM PRINTING COMPANY	08/14/2015	76.14
5196	DA HOGAN & ASSOCIATES	08/14/2015	2,185.00
5197	FAIRBANK CONSTRUCTION CO INC	08/14/2015	99,580.82
5198	HELLAS CONSTRUCTION INC	08/14/2015	86,944.62
5199	KCDA	08/14/2015	12,390.71
5200	PART WORKS INC	08/14/2015	280.00
5201	PROBUILD COMPANY LLC	08/14/2015	64.65
5202	SOUND REPROGRAPHICS INC	08/14/2015	3.86
5203	SPECTRUM INDUSTRIES	08/14/2015	180.77
5204	TROXELL COMMUNICATIONS INC	08/14/2015	393.78

14	Computer	Check(s) For a Total of	211,638.78
----	----------	-------------------------	------------

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 27, 2015, the board, by a _____ vote, approves payments, totaling \$55,572.71. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001476 through 4001496, totaling \$55,572.71

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001476	BAINBRIDGE ISLAND SD #303	08/31/2015	1,588.69
4001477	BAINBRIDGE HIGH SCHOOL ASB	08/31/2015	1,552.26
4001478	BENNINGTON COLLEGE	08/31/2015	1,500.00
4001479	BROWN UNIVERSITY	08/31/2015	3,750.00
4001480	CARLETON COLLEGE	08/31/2015	7,500.00
4001481	COLORADO STATE UNIVERSITY	08/31/2015	3,750.00
4001482	COLUMBIA TOWER CLUB	08/31/2015	620.00
4001483	COLUMBIA COLLEGE CHICAGO	08/31/2015	3,000.00
4001484	CORNELL UNIVERSITY	08/31/2015	1,000.00
4001485	KALAMAZOO COLLEGE	08/31/2015	1,000.00
4001486	MOUNT HOLLYOKE COLLEGE	08/31/2015	3,000.00
4001487	OLYMPIC COLLEGE - CASHIER	08/31/2015	750.00
4001488	REED COLLEGE ATTN: BUSINESS OF	08/31/2015	1,500.00
4001489	SCHOOL DATEBOOKS INC	08/31/2015	3,561.76
4001490	STANFORD UNIVERSITY	08/31/2015	3,750.00
4001491	TEXAS CHRISTIAN UNIVERSITY	08/31/2015	1,000.00
4001492	TULANE UNIVERSITY	08/31/2015	750.00

Check Nbr	Vendor Name	Check Date	Check Amount
4001493	UNIVERSITY OF WASHINGTON	08/31/2015	9,250.00
4001494	UNIVERSITY OF IOWA	08/31/2015	1,000.00
4001495	WESTERN WASHINGTON UNIVERSITY	08/31/2015	2,000.00
4001496	WESTMONT COLLEGE	08/31/2015	3,750.00
21	Computer	Check(s) For a Total of	55,572.71

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
21	Computer	Checks For a Total of	55,572.71
Total For 21	Manual, Wire Tran, ACH & Computer Checks		55,572.71
Less 0	Voided	Checks For a Total of	0.00
	Net Amount		55,572.71

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik

**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

RESOLUTION NUMBER 8-14-15

- WHEREAS, WAC 392-123-054 requires that the board of directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuing fiscal year.
- WHEREAS, a public notice was published announcing that on August 27, 2015, the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington, would meet in a public meeting for the purpose of fixing and adopting the 2015-2016 Fiscal Budget of the district.
- WHEREAS, pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the Capital Projects Fund to the General Fund up to the amount of \$ 345,000.
- WHEREAS, the 2016 General Fund Educational Programs and Operation Excess Levy cannot exceed limitations imposed by RCW 84.52.0531; AND the inclusion of such estimated revenue in the General Fund must take into account any reduction of the approved 2016 levy;
- THEREFORE, BE IT RESOLVED the Board of Directors of Bainbridge Island School District, Kitsap County, Washington, has determined that the final appropriation level of expenditures for each fund in Fiscal Year 2015-2016 will be as follows:

APPROPRIATION LEVEL

A. General Fund	\$ 42,569,831
B. Associated Student Body Fund	\$ 948,616
C. Debt Service Fund	\$ 8,170,000
D. Capital Projects Fund	\$ 8,017,872
E. Transportation Vehicle Fund	\$ 160,000

BE IT FURTHER RESOLVED that the 2016 General Fund Educational Programs and Operation Excess Levy for the 2015-2016 collection not be reduced. A reduction, if needed, may be made by subsequent Board resolution, and recertification made to the Board of County Commissioners on or before November 30, 2015

APPROVED by the Board of Directors of Bainbridge Island School District No. 303, Kitsap County, Washington,
in a meeting thereof held on the 27th day of August 2015.

ATTEST:

Secretary to the Board

Director

Director

Director

Director

Director



Bainbridge Island School District Business Office

To: Faith Chapel, Superintendent

From: Peggy Paige, Director of Business Services

Date: August 14, 2015

Re: Final Budget

The final version of the budget for FY 2015-2016 will be presented to the board for adoption on August 27th. As previously stated, it was necessary to revise the Preliminary Budget presented in July. Included in the board books is a brief budget summary and relevant pages from the budget document. The complete document will be posted to the district website after adoption and OSPI approval. A pdf version of the budget is also available upon request.

This final version of the General Fund budget has the following assumptions:

- Total Enrollment is projected to be 3692 – current year average is 3706.
- Revenue changes:
 - Increase in tax collections (voted levy increase)
 - Increase in Apportionment (K-12 enhancements-McCleary)
 - Increase in Transportation (over prior year's budget)
 - Decrease in Title 1 Funding
- Staffing Increases supporting teaching and learning:
 - Instructional/Curriculum Coaches
 - K-5 Design & Engineering Program
 - K-8 Reading and Math
- Staffing changes to enhance support services
 - Facility Use Coordinator
- Revenues and Expenditures are balanced

All other district funds (Capital Projects, Debt Service, ASB, and Transportation) had no significant changes in revenues or expenditures since the presentation of the Preliminary Budget.

Bainbridge Island School District 2015-2016 Final Budget

Summary (F195 – Fund Summary, GF1)

The BISD 2015-16 proposed appropriations (expenditures) for the General Fund total \$42.5 million, which is an increase of \$2.6 million from the current year budget. Salary increases include a COLA of 3% and new positions that were strategically added to support teaching and learning. Additionally there was a small increase in classified FTE to support the overall operations of the district. Benefit cost increases of over \$1.1 million were impacted heavily by required adjustments to retirement contributions by the district.

General Fund Revenues for 2015-16 indicate an increase of \$2.9 million from the current year budget. This increase is due to enhanced state funding (driven by the McCleary Ruling) and increases in local levy revenues.

Expenditures are balanced with revenues resulting in no loss of fund balance. Since we typically spend slightly less than budgeted our expectation is to end the year at our 6% fund balance goal.

The 2015-16 Capital Projects Fund budget includes funds for remaining projects included in the 2009 bond measure. Levy collections will provide funding for technology improvements as outlined in the district technology plan.

Appropriations have been adjusted in the Debt Service Fund to accommodate the payment schedule of outstanding bonds. Savings achieved with recent bond refunding will be realized over the next ten years.

The ASB budget, which includes Bainbridge High School, Eagle Harbor High School and Woodward Middle School, is similar in revenues and expenditures to FY 2014-15.

Appropriations for the Transportation Vehicle Fund include the capacity to add to our current bus fleet.

GENERAL FUND (GF2, GF 10)

The General Fund Budget has been increased from current year, primarily due to enhanced state funding and increased local levy revenues. These additional funds will be utilized to support district goals of focusing resources on programs and services that directly support and enhance student learning, maintaining a safe learning and working environment, maintaining financial integrity and providing an essential level of support services for district operations.

Assumptions

- No enrollment growth
- Enhanced state funding
- Increase in levy revenues
- Bainbridge Schools Foundation will continue to provide support for K-12 innovations, special programs and staff development.
- Target ending fund balance of 6% (including all carryovers)

Revenues

Summary of General Fund Revenues by Source

Source	2014/15 <u>Budget</u>	2015/16 <u>Budget</u>	14/15 % <u>of total</u>	15/16 % <u>of total</u>
Local Taxes	9,218,043	9,553,043	23.3%	22.5%
Local Nontax	3,324,100	3,380,100	8.4%	7.9%
State, General	21,451,030	23,333,159	54.1%	54.8%
State, Special	4,150,730	4,694,575	10.5%	11.0%
Federal, Special	1,223,700	1,232,800	3.1%	2.9%
Other Financing	250,000	380,000	.6%	.9%
	39,617,603	42,573,677	100.0%	100.0%

Local support (including Other Financing Sources) comprises 31.3% of revenues.

- Property tax collections are consistent with our voter approved levy
- Local Nontax includes:
 - Donations from Bainbridge Schools Foundation
 - Tuitions & Fees for All-Day K, athletic programs and student clubs.
- State Funding increased by \$ 2,425,974
- Federal Funds show slight increase assuming some grant carryovers
- Other Financing includes:
 - Transfers for purchases funded by Tech Levy
 - Long term financing of motor pool vehicle

Expenditures

Summary of General Fund Expenditure by Program

Program	2014/15 <u>Budget</u>	2015/16 <u>Budget</u>	14/15 % <u>of total</u>	15/16 % <u>of total</u>
Regular Instruction	23,478,770	24,415,515	58.8%	57.3%
Special Education	5,842,926	6,404,270	14.6%	15.0%
Vocational	1,006,816	1,623,826	2.5%	3.8%
Compensatory	710,812	631,733	1.8%	1.5%
Other	317,225	367,053	0.8%	0.9%
Community Services	30,000	30,000	0.1%	0.1%
Support Services	8,556,751	9,097,434	21.4%	21.4%
	39,943,300	42,569,831	100.0%	100.0%

Over 78% of district expenditures are on activities that directly support student learning.

Summary of General Fund Expenditure by Object

Object	2014/15 <u>Budget</u>	2015/16 <u>Budget</u>	14/15% <u>of total</u>	15/16% <u>of total</u>
Debit Transfers	158,950	151,250		
Credit Transfers	-158,950	-151,250		
Certificated Salaries	18,501,886	19,272,002	46.3%	45.3%
Classified Salaries	6,742,112	7,095,487	16.9%	16.7%
Benefits	9,092,438	10,208,505	22.8%	24.0%
Supplies/Materials	2,058,853	2,093,608	5.1%	4.9%
Purchased Services	3,324,821	3,606,769	8.3%	8.5%
Travel	121,390	137,907	0.3%	0.3%
Capital Outlay	101,800	155,553	0.3%	0.3%
	39,943,300	42,569,831	100.0%	100.0%

Salaries and benefits continue to be the largest portion (86%) of the district's expenditures. Purchased Services (8%) includes utilities, insurance, data processing services, tuition for Running Start students (funded by State revenues) and copier lease payments. Expenditures for supplies, travel and equipment comprise the balance of the budget (6%).

Staff assigned to teaching and support activities with direct student contact represent 80% of total staff while another 14% of staff are in areas such as Food Service, Transportation, Custodial and Maintenance and have indirect daily student contact. The remaining 6% of staff serve in district-wide administrative support functions such as the Superintendent's Office, the Curriculum and Instruction Office, Human Resources, the Business Office and Information Services/Systems.

CAPITAL PROJECTS FUND (CP1, CP6)

This fund includes all moneys and resources for construction projects, purchases of new equipment and technology, energy improvements and other major service system improvements. For FY 2015-16 this budget details the expenditures for the remaining projects proposed in the 2009 bond measure and purchases for technology improvements funded by the technology levy. Project expenditures are as noted on page CP6 in the budget document.

Revenues for this fund are comprised of levy funds and investment earnings.

DEBT SERVICE FUND (DS1)

The law provides that a Debt Service Fund (DSF) be established in the county treasury for the payment of principal, interest, and expenditures related to the redemption of outstanding bonds. Provision must be made annually for the establishment of a levy sufficient to meet payments of principal, interest and related expenditures for voted debt. On scheduled payment dates the Treasurer transfers the principal and interest due to the designated bond fiscal agents for remittance to the bondholders. The FY 2015-16 budget includes the levy funds, Federal reimbursements and expenditures related to current bond debt.

ASB FUND (ASB1)

This summary of all ASB activities for FY 2015-16 has been approved by the students and contains extra capacity for additional revenues and expenditures if necessary.

TRANSPORTATION VEHICLE FUND (TVF1)

This fund, which accounts for pupil transportation equipment, includes revenues from the state for depreciation on our existing fleet and expenditure capacity to purchase additional buses.

Bainbridge Island School District No.303

BUDGET AND EXCESS LEVY SUMMARY

	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
SECTION A: BUDGET SUMMARY					
Total Revenues and Other Financing Sources	42,573,677	738,400	7,945,998	2,249,999	70,400
Total Appropriation (Expenditures)	42,569,831	948,616	8,170,000	8,017,872	160,000
Other Financing Uses--Transfers Out (G.L. 536)	0	XXXX	0	345,000	0
Other Financing Uses (G.L. 535)	0	XXXX	0	0	0
Excess of Revenues/Other Financing Sources Over/(Under) Expenditures and Other Financing Uses	3,846	-210,216	-224,002	-6,112,873	-89,600
Beginning Total Fund Balance	2,350,000	350,000	7,075,000	8,090,000	186,000
Ending Total Fund Balance	2,353,846	139,784	6,850,998	1,977,127	96,400

**SECTION B: EXCESS LEVIES FOR 2016
COLLECTION**

Excess levies approved by voters for 2016 collection	9,600,000	0	0	0	0
Rollback mandated by school district Board of Directors 1/	0	0	0	0	0
Net excess levy amount for 2016 collection after rollback	9,600,000	XXXX	7,000,000	2,200,000	0

1/ Rollback of levies needs to be certified pursuant to RCW 84.52.020. Please do NOT include such resolution as part of this document.

Bainbridge Island School District No.303

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2013-2014	(2)\n% of Total1	(3) Budget 2014-2015	(4) % of Total2	(5) Budget 2015-2016	(6) % of Total3
ENROLLMENT AND STAFFING SUMMARY						
Total K-12 FTE Enrollment Counts	3,740.22		3,736.00		3,692.00	
FTE Certificated Employees	246.373		255.990		264.081	
FTE Classified Employees	121.638		138.722		138.913	
FINANCIAL SUMMARY						
Total Revenues and Other Financing Sources	38,006,988		39,617,603		42,573,677	
Total Expenditures	38,953,463		39,943,300		42,569,831	
Total Beginning Fund Balance	2,856,742		2,200,000		2,350,000	
Total Ending Fund Balance	1,910,267		1,874,303		2,353,846	
EXPENDITURE SUMMARY BY PROGRAM GROUPS						
Regular Instruction	23,156,920	59.45	23,478,770	58.78	24,415,515	57.35
Federal Stimulus	0	0.00	0	0.00	0	0.00
Special Education Instruction	5,605,066	14.39	5,842,926	14.63	6,404,270	15.04
Vocational Instruction	911,356	2.34	1,006,816	2.52	1,623,826	3.81
Skill Center Instruction	0	0.00	0	0.00	0	0.00
Compensatory Education	760,580	1.95	710,812	1.78	631,733	1.48
Other Instructional Programs	57,307	0.15	317,225	0.79	367,053	0.86
Community Services	30,797	0.08	30,000	0.08	30,000	0.07
Support Services	8,431,436	21.64	8,556,751	21.42	9,097,434	21.37
Total - Program Groups	38,953,463	100.00	39,943,300	100.00	42,569,831	100.00
EXPENDITURE SUMMARY BY ACTIVITY GROUPS						
Teaching Activities	23,075,681	59.24	22,577,909	56.52	24,571,978	57.72
Teaching Support	4,334,503	11.13	5,487,786	13.74	5,350,751	12.57
Other Supportive Activities	6,703,773	17.21	6,824,324	17.09	7,013,618	16.48
Building Administration	2,304,966	5.92	2,473,832	6.19	2,541,297	5.97
Central Administration	2,534,539	6.51	2,579,449	6.46	3,092,187	7.26
Total - Activity Groups	38,953,463	100.00	39,943,300	100.00	42,569,831	100.00
EXPENDITURE SUMMARY BY OBJECTS						
Certificated Salaries	18,164,731	46.63	18,501,886	46.32	19,272,002	45.27
Classified Salaries	6,599,125	16.94	6,742,112	16.88	7,095,487	16.67

Bainbridge Island School District No.303

GENERAL FUND FINANCIAL SUMMARY

	(1) Actual 2013-2014	(2)\n% of Total1	(3) Budget 2014-2015	(4) % of Total2	(5) Budget 2015-2016	(6) % of Total3
Employee Benefits and Payroll Taxes	8,482,510	21.78	9,092,438	22.76	10,208,505	23.98
Supplies, Instructional Resources and Noncapitalized Items	2,110,187	5.42	2,058,853	5.15	2,093,608	4.92
Purchased Services	3,431,454	8.81	3,324,821	8.32	3,606,769	8.47
Travel	111,406	0.29	121,390	0.30	137,907	0.32
Capital Outlay	54,050	0.14	101,800	0.25	155,553	0.37
Total - Objects	38,953,463	100.00	39,943,300	100.00	42,569,831	100.00

Bainbridge Island School District No.303

FY ENROLLMENT AND STAFF COUNTS

A. FTE ENROLLMENT COUNTS (calculate to two decimal places)

	Average 1/ 2013-2014	Budget 2/ 2014-2015	Budget 3/ 2015-2016
1. Kindergarten /2	103.15	70.00	100.00
2. Grade 1	235.69	244.00	191.00
3. Grade 2	240.61	244.00	250.00
4. Grade 3	270.33	253.00	247.00
5. Grade 4	292.41	284.00	254.00
6. Grade 5	309.36	301.00	296.00
7. Grade 6	281.75	301.00	307.00
8. Grade 7	282.05	301.00	315.00
9. Grade 8	319.37	291.00	321.00
10. Grade 9	341.56	370.00	327.00
11. Grade 10	357.16	340.00	366.00
12. Grade 11 (excluding Running Start)	314.46	350.00	319.00
13. Grade 12 (excluding Running Start)	304.81	310.00	307.00
14. SUBTOTAL	3,652.71	3,659.00	3,600.00
15. Running Start	47.60	27.00	37.00
16. Dropout Reengagement Enrollment	0.00	0.00	0.00
17. ALE Enrollment	39.91	50.00	55.00
18. TOTAL K-12	3,740.22	3,736.00	3,692.00

B. STAFF COUNTS (calculate to three decimal places)

1. General Fund FTE Certificated Employees /4	246.373	255.990	264.081
2. General Fund FTE Classified Employees /4	121.638	138.722	138.913

1/ Enrollment are the average counts at school year's end as reported in the P-223 system. These counts do not include Ancillary and Non-Standard (summer) data.

2/ Enrollment and staff counts are entered in the budget for the school year. These counts remain constant and are not subject to change with subsequent updates to the P-233 and S-275 system, respectively.

3/ Enrollment should include special ed., part-time private, home-based, and summer students eligible for BEA funding, as reflected in the F-203.

4/ The staff counts for the prior year are the actual counts reported on Form S-275 and the current fiscal year are budgeted counts reported on Form F-195.

5/ Beginning in 2011-2012 kindergarten is considered full day and basic education. Beginning with 2011-2012, kindergarten enrollment counts should include any additional FTE attributable to the state funded full day kindergarten allocation based on total kindergarten enrollment, as reflected in the F-203.

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	8,866,760	9,218,043	9,553,043
2000 Local Nontax Support	3,070,912	3,324,100	3,380,100
3000 State, General Purpose	20,494,313	21,451,030	23,333,159
4000 State, Special Purpose	3,935,376	4,150,730	4,694,575
5000 Federal, General Purpose	0	0	0
6000 Federal, Special Purpose	1,378,489	1,223,700	1,232,800
7000 Revenues from Other School Districts	0	0	0
8000 Revenues from Other Entities	0	0	0
9000 Other Financing Sources	261,138	250,000	380,000
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	38,006,988	39,617,603	42,573,677
EXPENDITURES			
00 Regular Instruction	23,156,920	23,478,770	24,415,515
10 Federal Stimulus	0	0	0
20 Special Education Instruction	5,605,066	5,842,926	6,404,270
30 Vocational Education Instruction	911,356	1,006,816	1,623,826
40 Skill Center Instruction	0	0	0
50 and 60 Compensatory Education Instruction	760,580	710,812	631,733
70 Other Instructional Programs	57,307	317,225	367,053
80 Community Services	30,797	30,000	30,000
90 Support Services	8,431,436	8,556,751	9,097,434
B. TOTAL EXPENDITURES	38,953,463	39,943,300	42,569,831
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 1/	0	0	0
D. OTHER FINANCING USES (G.L.535) 2/	0	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	-946,474	-325,697	3,846
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.831 Restricted for Employee Compensated Absence	XXXXX	0	XXXXX

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	165,000	200,000	200,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.872 Committed to Economic Stabilization	1,100,000	1,100,000	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	1,265,000	150,000	0
G.L.890 Unassigned Fund Balance	326,742	750,000	2,150,000
G.L.891 Unassigned to Minimum Fund Balance Policy	XXXXX	XXXXX	0
F. TOTAL BEGINNING FUND BALANCE	2,856,742	2,200,000	2,350,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.815 Restricted for Unequalized Deductible Revenue	0	0	0
G.L.821 Restricted for Carryover of Restricted Revenues	6,810	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.828 Restricted for Carryover of Food Service Revenue	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.831 Restricted for Employee Compensated Absence	XXXXX	0	XXXXX
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	194,275	200,000	200,000
G.L.845 Restricted for Self-Insurance	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.872 Committed to Economic Stabilization	1,170,000	1,200,000	0
G.L.875 Assigned to Contingencies	0	0	0
G.L.884 Assigned to Other Capital Projects	0	0	0
G.L.888 Assigned to Other Purposes	539,182	0	0
G.L.890 Unassigned Fund Balance	0	474,303	2,153,846
G.L.891 Unassigned to Minimum Fund Balance Policy	XXXXX	XXXXX	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	1,910,267	1,874,303	2,353,846

Bainbridge Island School District No.303

SUMMARY OF GENERAL FUND EXPENDITURES BY OBJECT OF EXPENDITURE

Object of Expenditure	(1) Actual 2013-2014	(2) % of Total	(3) Budget 2014-2015	(4) % of Total	(5) Budget 2015-2016	(6) % of Total
(0) Debit Transfers	140,244	XXXXX	158,950	XXXXX	151,250	XXXXX
(1) Credit Transfers	-140,244	XXXXX	-158,950	XXXXX	-151,250	XXXXX
(2) Certificated Salaries	18,164,731	46.63	18,501,886	46.32	19,272,002	45.27
(3) Classified Salaries	6,599,125	16.94	6,742,112	16.88	7,095,487	16.67
(4) Employee Benefits and Payroll Taxes	8,482,510	21.78	9,092,438	22.76	10,208,505	23.98
(5) Supplies and Materials	2,110,187	5.42	2,058,853	5.15	2,093,608	4.92
(7) Purchased Services	3,431,454	8.81	3,324,821	8.32	3,606,769	8.47
(8) Travel	111,406	0.29	121,390	0.30	137,907	0.32
(9) Capital Outlay	54,050	0.14	101,800	0.25	155,553	0.37
TOTAL EXPENDITURES	38,953,463	100.00	39,943,300	100.00	42,569,831	100.00

CAPITAL PROJECTS
&
TECH LEVY
BUDGET

Bainbridge Island School District No.303

SUMMARY OF CAPITAL PROJECTS FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	387,255	300,000	125,000
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	5,944,861	10,925,000	8,090,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+ OR -)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.825 Restricted for Skill Center	0	0	0
G.L.830 Restricted for Debt Service	0	0	0
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	XXXXX	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.861 Restricted from Bond Proceeds	9,033,404	4,337,532	1,545,000
G.L.862 Committed from Levy Proceeds	990,939	546,793	357,127
G.L.863 Restricted from State Proceeds	0	0	0
G.L.864 Restricted from Federal Proceeds	0	0	0
G.L.865 Restricted from Other Proceeds	0	0	0
G.L.866 Restricted from Impact Fee Proceeds	0	0	0
G.L.867 Restricted from Mitigation Fee Proceeds	0	0	0
G.L.869 Restricted from Undistributed Proceeds	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	297,127	100,000	75,000
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G) 3/	10,321,470	4,984,325	1,977,127

1/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

2/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer resources to the DSF.

3/ Line H must be equal to or greater than all restricted fund balances.

Bainbridge Island School District No.303
CAPITAL PROJECTS FUND--PROJECT DESCRIPTION FOR FY 2015-2016

Project Description	(10) Sites	(20) Buildings	(30) Equipment	(35) Instruction Technology	(40) Energy	(50) Sales and Lease Expenditure	(60) Bond Issuance Expenditure	(90) Debt
TOTAL								
BHS Improvements	500,000	0	500,000	0	0	0	0	0
Blakely Improvements	500,000	0	500,000	0	0	0	0	0
Central Office Improvements	15,000	0	0	15,000	0	0	0	0
Commodore Improvements	500,000	0	450,000	50,000	0	0	0	0
Contingency	1,500,000	0	1,500,000	0	0	0	0	0
CP Project Management	600,000	0	594,000	6,000	0	0	0	0
Districtwide Security	265,000	0	0	265,000	0	0	0	0
Energy Conservation	500,000	0	0	500,000	0	0	0	0
Ordway Improvements	150,000	0	120,000	30,000	0	0	0	0
Sakai Improvements	150,000	0	120,000	30,000	0	0	0	0
Tech Levy	3,237,872	0	887,672	2,350,200	0	0	0	0
Transportation Facility	100,000	0	100,000	0	0	0	0	0
TOTAL EXPENDITURES	8,017,872	0	4,771,672	3,246,200	0	0	0	0

DEBT SERVICE FUND

BUDGET

Bainbridge Island School District No.303

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
REVENUES AND OTHER FINANCING SOURCES			
1000 Local Taxes	7,355,380	7,089,992	6,999,998
2000 Local Nontax Support	26,618	12,150	20,000
3000 State, General Purpose	0	0	0
5000 Federal, General Purpose	926,454	926,450	926,000
9000 Other Financing Sources	7,565,215	0	0
A. TOTAL REVENUES AND OTHER FINANCING SOURCES	15,873,666	8,028,592	7,945,998
EXPENDITURES			
Matured Bond Expenditures	4,305,000	2,625,000	4,865,000
Interest on Bonds	3,413,620	3,480,000	3,300,000
Interfund Loan Interest	0	0	0
Bond Transfer Fees	0	5,000	5,000
Arbitrage Rebate	0	0	0
Underwriter's Fees	69,031	0	0
B. TOTAL EXPENDITURES	7,787,652	6,110,000	8,170,000
C. OTHER FINANCING USES--TRANSFERS OUT (G.L.536)	0	0	0
D. OTHER FINANCING USES (G.L.535)	7,493,746	0	0
E. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER / (UNDER) EXPENDITURES AND OTHER FINANCING USES (A-B-C-D)	592,269	1,918,592	-224,002
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	3,608,199	2,075,000	7,075,000
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL BEGINNING FUND BALANCE	3,608,199	2,075,000	7,075,000
G. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS(+OR-)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.830 Restricted for Debt Service	4,200,467	3,993,592	6,850,998
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0

Bainbridge Island School District No.303

SUMMARY OF DEBT SERVICE FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL ENDING FUND BALANCE (E+F, +OR-G)	4,200,467	3,993,592	6,850,998

ASB BUDGET

Bainbridge Island School District No.303

SUMMARY OF ASSOCIATED STUDENT BODY FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
REVENUES			
100 General Student Body	72,387	150,500	150,500
200 Athletics	37,788	96,500	116,000
300 Classes	20,029	26,500	26,500
400 Clubs	182,766	305,400	376,800
600 Private Moneys	82,880	65,400	68,600
A. TOTAL REVENUES	395,849	644,300	738,400
EXPENDITURES			
100 General Student Body	37,667	226,700	226,700
200 Athletics	77,195	148,000	137,100
300 Classes	18,266	26,500	26,500
400 Clubs	179,015	361,000	416,250
600 Private Moneys	56,554	136,419	142,066
B. TOTAL EXPENDITURES	368,696	898,619	948,616
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	27,152	-254,319	-210,216
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	309,891	344,000	350,000
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
D. TOTAL BEGINNING FUND BALANCE	309,891	344,000	350,000
E. G.L. 898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+or-)		XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	337,043	89,681	139,784
G.L.840 Nonspendable Fund Balance-Inventory & Prepaid Items	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0
F. TOTAL ENDING FUND BALANCE (C+D) 1/	337,043	89,681	139,784

TRANSPORTATION VEHICLE FUND BUDGET

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
REVENUES AND OTHER FINANCING SOURCES			
1100 Local Property Tax	0	0	0
1300 Sale of Tax Title Property	0	0	0
1400 Local in lieu of Taxes	0	0	0
1500 Timber Excise Tax	0	0	0
1600 County-Administered Forests	0	0	0
1900 Other Local Taxes	0	0	0
2200 Sales of Goods, Supplies, and Services, Unassigned	0	0	0
2299 School Bus Revenue	XXXXX	0	0
2300 Investment Earnings	1,885	1,500	400
2500 Gifts and Donations	0	0	0
2600 Fines and Damages	0	0	0
2700 Rentals and Leases	0	0	0
2800 Insurance Recoveries	0	0	0
2900 Local Support Nontax, Unassigned	0	0	0
3600 State Forests	0	0	0
4100 Special Purpose-Unassigned	0	0	0
4300 Other State Agencies-Unassigned	0	90,000	0
4499 Transportation Reimbursement Depreciation	40,330	33,000	70,000
5200 General Purposes Direct Federal Grants-Unassigned	0	0	0
5300 Impact Aid, Maintenance and Operation	0	0	0
5400 Federal in lieu of Taxes	0	0	0
5600 Qualified Bond Interest Credit-Federal	0	0	0
6100 Special Purpose-OSPI Unassigned	0	0	0
6200 Direct Special Purpose Grants	0	0	0
6300 Federal Grants Through Other Entities-Unassigned	0	0	0
8100 Governmental Entities	0	0	0
8500 NonFederal ESD	0	0	0
9100 Sale of Bonds	0	0	0
9300 Sale of Equipment	0	0	0
9400 Compensated Loss of Fixed Assets	0	0	0
9500 Long-Term Financing	0	0	0
A. TOTAL REVENUES, OTHER FINANCING SOURCES (less transfers)	42,215	124,500	70,400
B. 9900 TRANSFERS IN (from the General Fund)	0	0	0

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
C. TOTAL REVENUES AND OTHER FINANCING SOURCES	42,215	124,500	70,400
EXPENDITURES			
33 Transportation Equipment Purchases - formerly Act 57 Cash Purchases/Rebuilding of Transportation Equipment	0	430,000	160,000
34 Transportation Equipment Major Repair - formerly Act 58 Contract Purchases/Rebuilding of Transportation Equipment	0	0	0
61 Bond/Levy Issuance and/or Election	0	0	0
91 Principal - formerly Act 84	0	0	0
92 Interest 1/ - formerly Act. 83	0	0	0
93 Arbitrage Rebate	XXXXX	0	0
D. TOTAL EXPENDITURES	0	430,000	160,000
E. OTHER FINANCING USES--TRANSFERS OUT (G.L.536) 2/	0	0	0
F. OTHER FINANCING USES (G.L.535) 3/	0	0	0
G. EXCESS OF REVENUES/OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES (C-D-E-F)	42,215	-305,500	-89,600
BEGINNING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	0	460,000	186,000
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	416,493	0	0
G.L.890 Unassigned Fund Balance	0	0	0
H. TOTAL BEGINNING FUND BALANCE	416,493	460,000	186,000
I. G.L.898 PRIOR YEAR CORRECTIONS OR RESTATEMENTS (+OR-)	XXXXX	XXXXX	XXXXX
ENDING FUND BALANCE			
G.L.810 Restricted for Other Items	0	0	0
G.L.819 Restricted for Fund Purposes	458,708	154,500	96,400
G.L.830 Restricted for Debt Service	0	0	0
G.L.835 Restricted for Arbitrage Rebate	0	0	0
G.L.850 Restricted for Uninsured Risks	0	0	0
G.L.870 Committed to Other Purposes	0	0	0
G.L.889 Assigned to Fund Purposes	0	0	0
G.L.890 Unassigned Fund Balance	0	0	0

Bainbridge Island School District No.303

SUMMARY OF TRANSPORTATION VEHICLE FUND BUDGET

	(1) Actual 2013-2014	(2) Budget 2014-2015	(3) Budget 2015-2016
J. TOTAL ENDING FUND BALANCE (G+H, +OR-I) 4/	458,708	154,500	96,400

1/ Includes interest portion of purchase contracts.

2/ G.L. 536 is an account that is used to summarize actions for other financing uses--transfers out.

3/ G.L.535 is an account that is used to summarize actions for other financing uses such as long-term financing and debt extinguishments. Nonvoted debts may be serviced in the Debt Service Fund (DSF) rather than in the fund that received the debt proceeds. In order to provide the resources to retire the debt, a transfer is used by the General Fund, Capital Projects Fund, or Transportation Vehicle Fund to transfer out resources to the DSF.

4/ Amount on Line J must be equal to or greater than all restricted fund balances.



Bainbridge Island School District Curriculum & Instruction

To: Faith Chapel, Superintendent

From: Jeff McCormick

Date: 8/20/2015

Re: Highly Capable Plan for School Year 2015/2016

Attached for Board approval is the Highly Capable Students Program Annual Plan, State Grant #217. This plan is to be used as a tool to assist in the development of Grades K-12 Highly Capable Services. As a planning tool, this document is used to report to the Office of Superintendent of Public Instruction (OSPI) on the planned program for school year 2015/2016. School Board approval is required prior to submission of this plan which is due on September 1, 2015.

Also attached is the 2014/2015 Highly Capable Program (HCP) fiscal report, form package #733.

Recommendations made by the Highly Capable Advisory Committee were approved by the Board during the April 30, 2015 meeting. The State Grant #217 reflects the approved recommendations.

Recommended Action: Approve the Highly Capable annual plan #217 for 2015/2016 school year.

217 Highly Capable Students Program Annual Plan**Fiscal Year:** 15-16**Milestone: Draft** (Printed 8/20/2015)**District:** Bainbridge Island School District**Organization Code:** 18303**ESD:** Puget Sound Educational Service District 121**Page 1****Assurances**

Complete this iGrants Form Package 217 to create your HCP Annual Plan for the 2015-16 school year.

Your school board must approve the information and data you enter in this form package **WAC 392-170-025**. We recommend you print all pages of this completed form package and submit to your school board for approval every year. In iGrants form Package 217, click **Print All**, to the right of Save.

Program Monitoring and Review

All sections of **WAC 392-170** are monitored during the annual Consolidated Program Review cycle.

Assurances: Comply with State Law and Regulation**RCW 28A.150.220(3)(g)(3)**

The instructional program of basic education provided by each school district shall include: (g) Programs for highly capable students under RCW 28A.185.010 through 28A.185.030.

RCW 28A.185.020

The Legislature finds that, for highly capable students, access to accelerated learning and enhanced instruction is access to a basic education.

WAC 392-170-012

For highly capable students, access to accelerated learning and enhanced instruction is access to a basic education.

<input checked="" type="checkbox"/> District officials have read, and the district complies with, the laws and regulations above.	
Name of Authorized Representative:	Jeff McCormick
Position/Title of Authorized Representative:	Director of Assessment
Date (MM/DD/YY):	08/20/15

Highly Capable Program Coordinator	
Contact Name:	Jeff McCormick
Organization:	Bainbridge Island School District
Email:	jmcormick@bisd303.org
Phone:	2067801058

Contact Name:	
Organization:	

Highly Capable Program Parent Organization	
Is there a parent organization in your area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Contact Name:	
Organization:	
Email:	
Phone:	

Page 2**District's Highly Capable Student Definition and Learning Characteristics**
WAC 392-170 | 035 | 036**Instructions**

1. Select one check box.
2. If you check the second box, provide the district's unique definition of a highly capable student and learning characteristics.

- ☒ District uses the state's definition for students who are highly capable, and to define the learning characteristics that could be evident in students identified as highly capable.
- ☐ District uses a unique definition that integrates elements of the state's definitions.

Highly Capable Student: Unique District Definition and Learning Characteristics.**Statement of Purpose (OPTIONAL)**

District has a statement of purpose for the highly capable program.

☒ Yes ☐ No

Page 3**Identification Process: Notification, Referral, Screening, Assessment, Selection, Appeal**
WACs 392-170 | [042](#) | [045](#) | [047](#) | [055](#) | [060](#) | [070](#) | [075](#)**Instructions**

Identification procedures must occur at all grade levels in the district. The demographics that characterize your district's highly capable students reflect the demographics of the district's population. Once a student is identified, the district provides services across all grade levels — for as long as he or she remains in the district.

Every Item is Mandatory

1. Mark each check box in sections A, B, C, D and E to affirm that these WAC requirements are in place.
2. Write your response where indicated.

A. Annual Notification
WAC 392-170-042**Assurances**

- ☒ Public notification for parents and students before any major identification activity.

Public Notification

- ☒ Translated into languages spoken by the communities whose students attend the schools in your district, as necessary to reach the families whose children attend schools in your district.
- ☒ Published across multiple communication channels with circulation adequate to notify parents and students throughout the district.

B. Referral Process
WAC 392-170-045 | 055**Assurances**

- ☒ District uses a specific process to refer students for the highly capable program
- ☒ Referral process permits referrals from teachers, other staff, parents, students and community members.

C. Parental/Legal Guardian Permission
WAC 392-170-047

District must have on file **written permission to test and start HCP services**. Every item listed below is required by WAC 392-170-047.

Assurances

- ☒ District gets permission to test.

☒ District gets permission to start services.

Every assurance in the table below is mandatory.

Written Permission to Test Includes		Written Permission to Start HCP Services Includes	
Explanation of the procedures for identification of a student for entrance into the HCP.	<input checked="" type="checkbox"/>	Explanation of the procedures for identification of a student for entrance into the HCP.	<input checked="" type="checkbox"/>
Explanation of the process for appealing the selection decision of the multidisciplinary selection committee.	<input checked="" type="checkbox"/>	Explanation of the process for appealing the selection decision of the multidisciplinary selection committee.	<input checked="" type="checkbox"/>
Explanation of the procedures to exit a student from the program.	<input checked="" type="checkbox"/>	Explanation of the procedures to exit a student from the program.	<input checked="" type="checkbox"/>
Information on the district's program and the options that will be available to identified students.	<input checked="" type="checkbox"/>	Information on the district's program and the options that will be available to identified students.	<input checked="" type="checkbox"/>

D. Screening Procedures OPTIONAL
WAC 392-170-045 | 055 | 060 | 075

Instructions

The referral process could include a method to screen out students, who do not qualify for the HCP, based on clear current evidence.

The district uses a screening process. Yes ☒ No ☐

If yes, click the first **NEW** button and complete the tables to document the type of screener by grade level (please ignore the second NEW button).

If no, continue to **Part E**.

Do Not Lose Your Data - Click Save!

Click **Save** at the top of the page after you complete each table.

Screening Procedures

Assurances

Mark both check boxes to affirm that WAC requirements detailed in 392-170-055 and 392-170-060 are in place.

- ☒ District has a clearly defined and documented screening process.
- ☒ All tests and other evaluation materials used in the screening meet requirements of WAS 392-170-060 *Nondiscrimination in the use of tests*.

Instructions

MSC Considers Screening and Assessment Data

Make sure your multidisciplinary selection committee reviews all the data you collect through your screening procedures and your assessment process.

WAC 392-170-075 Selection of Most Highly Capable

[selection] "(3) Shall be based on a selection system that determines which students are

the most highly capable as defined under **WAC 392-170-055**, and other data collected in the assessment process."

If you checked the **K12 box**, do NOT check the boxes below individual grades.

Cognitive	Screener by Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
CogAt 7-Screening Form	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CogAt 7-Full Battery	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naglieri Nonverbal Aptitude Test (NNAT2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Binet Intelligence Scales (SB5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Binet Intelligence Scales for Early Childhood (Early SB5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wechsler Intelligence Scale for Children, 4th Edition (WISC IV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Woodcock-Johnson IV (WJ IV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Otis-Lennon School Ability Test, 8 Edition (OLSAT 8)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academic Achievement	Screener by Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Measures of Academic Progress (MPG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Measures of Academic Progress (MAP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Iowa Test of Basic Skills (ITBS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Iowa Test of Educational Development (ITED)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Achievement Test Series, 10th Edition (SAT 10)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Woodcock-Johnson IV (WJIV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Creativity	Screener by Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Torrance Test of Creative Thinking (TTCT)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other: Name(s)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Research-based Rating Scale**Screener by Grade Level**

	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scales for Rating the Behavioral Characteristics of Superior Students (Renzulli Scales)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scales for Identifying Gifted Students, 2004 (SIGS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Informal Measures**Screener by Grade Level**

	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Kingore Observation Inventory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teacher Rating Scale-locally developed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Rating Scale-locally developed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Report Card	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portfolio-Work Samples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

E. Assessment Process**WAC 392-170-055 | 060****Assurances**

Mark each check box to affirm that WAC requirements detailed in 392-170-055 and 392-170-060 are in place.

☒ District has a clearly defined and documented assessment process.

☒ All tests and other evaluation materials used in the assessment meet requirements of WAC 392-170-060 *Nondiscrimination in the use of Tests*.

Instructions

Use **up-to-date assessment tools**. Contact individual publishing companies for more information on each assessment.

Other - Name the other data sources you use.

If K12 is marked, do not check any of the individual grade level boxes for the measure.

ALERT: Districts that screen must use different instruments in the assessment process.

Assessment Measures

Cognitive	Assessment Measure By Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
CogAt 7-Screening Form	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CogAt 7-Full Battery	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Naglieri Nonverbal Aptitude Test (NNAT2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Binet Intelligence Scales (SB5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Binet Intelligence Scales for Early Childhood (Early SB5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wechsler Intelligence Scale for Children, 4th Edition (WISC IV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Woodcock-Johnson IV (WJ IV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Otis-Lennon School Ability Test, 8 Edition (OLSAT 8)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academic Achievement	Assessment Measure By Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
State Assessment(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Measures of Academic Progress (MPG)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Measures of Academic Progress (MAP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Iowa Test of Basic Skills (ITBS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Iowa Test of Educational Development (ITED)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stanford Achievement Test Series, 10th Edition (SAT 10)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Woodcock-Johnson IV (WJIV)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s) District adopted assessments, existing academic records	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Creativity	Assessment Measure by Grade Level													
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12

Torrance Test of Creative Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other: Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Research-Based Rating Scale	Assessment Measure by Grade Level														
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12	
Gifted Rating Scales, 2003 (GRS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scales for Rating the Behavioral Characteristics of Superior Students (Renzulli Scales)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Scales for Identifying Gifted Students, 2004 (SIGS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: Name(s) HOPE Teacher Rating Scale	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Informal Measures	Assessment Measure by Grade Level														
	K12	K	1	2	3	4	5	6	7	8	9	10	11	12	
Kingore Observation Inventory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Teacher Rating Scale-locally developed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parent Rating Scale-locally developed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Report Card	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Portfolio-Work Samples	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: Name(s) Parent and teacher rating scales adapted from DODEA	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

F. Selection**WAC 392-170- 075****MSC Considers Screening and Assessment Data**

If you screen, make sure your multidisciplinary selection committee reviews all the data you collect — through your screening procedures and your assessment process.

WAC 392-170-075 Selection of Most Highly Capable

Shall be based on a selection system that determines which students are the most highly capable as defined under WAC 392-170-055, and other data collected in the assessment process."

Assurances

☒ District has documented procedure and board-approved policy that govern selection of the most highly capable students by the multidisciplinary selection committee. This policy and its procedures meet the requirements listed in WAC 392-170-075.

☒ Board Policy and Procedure Number **2190**

☐ If not, 2190: Board Policy and Procedure Name or Number

G. Multidisciplinary Selection Committee (MSC)**WAC 392-170- 070 | 075 | 038****Assurances**

MSC members must meet the minimum professional requirements listed in WAC 392-170-070.

- ☒ The district's MSC composition and the role of the committee members comply with WAC 392-170-070 and 075.
- ☒ Each committee member commits to the strictest level of confidentiality related to the process, documentation, student information and selection.

HCP Services: Continuum and Variety WAC 392-170-030

A. Program Services Management WAC 392-170-078 | 080

Assurances

- ☒ District provides educational opportunities that take into account each student's needs and capabilities.
- ☒ District reviews services for each student periodically to ensure services meet each student's needs and capabilities.

B. Variety and Continuum of Program Services WAC 392-170-078 | 080

Instructions

CEDARS gifted values identifies **four primary structures** for HCP service delivery:

- **General education** classroom-based services and programs, CEDARS Gifted Value 32
- **Unique HCP Services**/Programs, CEDARS Gifted Value 33
- **Acceleration** Services/Programs, CEDARS Gifted Value 34
- **Non-Traditional** Services/Programs, CEDARS Gifted Value 35

For each service delivery option, or options, you operate identify the **instructional strategies and curricular modifications** teachers integrate to meet the needs of their highly capable students.

Alert: Instructional programming and the delivery of HCP services must be **in place at every grade level** in your district. Highly capable students remain in the program until their enrollment in your district ends.

Complete the Gifted Value Tables

For each Gifted Value identify:

1. Program options by grade level. If K12 is marked, do not check any of the individual grade level boxes for the measure.
2. Instructional strategies and curricular modifications

CEDARS Gifted Value 32 General Education classroom-based services and programs	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Instructional Strategies and Curricula Modification														
<input checked="" type="checkbox"/> Differentiation							<input checked="" type="checkbox"/> Curriculum Compacting							
<input checked="" type="checkbox"/> Flexible grouping							<input checked="" type="checkbox"/> Enrichment							

<input type="checkbox"/> Independent study	<input checked="" type="checkbox"/> Independent projects
<input checked="" type="checkbox"/> Pacing	<input checked="" type="checkbox"/> Content acceleration
<input checked="" type="checkbox"/> Supplemental instruction in area of interest	<input checked="" type="checkbox"/> Supplemental materials in area of interest
<input checked="" type="checkbox"/> Cluster grouping	<input type="checkbox"/> Other Name(s)

CEDARS Gifted Value 33 Unique HCP services and programs	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Self-Contained classroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental pull-out program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialty online course or courses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Instructional Strategies and Curricula Modification

<input type="checkbox"/> Differentiation	<input type="checkbox"/> Curriculum Compacting
<input type="checkbox"/> Flexible grouping	<input type="checkbox"/> Enrichment
<input type="checkbox"/> Independent study	<input type="checkbox"/> Independent projects
<input type="checkbox"/> Pacing	<input type="checkbox"/> Content acceleration
<input type="checkbox"/> Supplemental instruction in area of interest	<input type="checkbox"/> Supplemental materials in area of interest
<input type="checkbox"/> Cluster grouping	<input type="checkbox"/> Other Name(s)

CEDARS Gifted Value 34 Acceleration services and programs	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Advance Placement (AP)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cambridge AICE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concurrent or dual enrollment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit by examination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Early entrance middle school, high school or college	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grade level advancement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Honors/Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
International Baccalaureate (IB)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online course(s) for subject acceleration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Running Start	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Subject-based acceleration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Instructional Strategies and Curricula Modification

<input checked="" type="checkbox"/> Differentiation	<input checked="" type="checkbox"/> Curriculum Compacting
<input checked="" type="checkbox"/> Flexible grouping	<input checked="" type="checkbox"/> Enrichment
<input type="checkbox"/> Independent study	<input checked="" type="checkbox"/> Independent projects
<input checked="" type="checkbox"/> Pacing	<input checked="" type="checkbox"/> Content acceleration
<input type="checkbox"/> Supplemental instruction in area of interest	<input checked="" type="checkbox"/> Supplemental materials in area of interest
<input checked="" type="checkbox"/> Cluster grouping	<input type="checkbox"/> Other Name(s)

CEDARS Gifted Value 35 Non-traditional services and programs	K12	K	1	2	3	4	5	6	7	8	9	10	11	12
Mentorship	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative partnership with industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative arrangement with ESD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative arrangement with other district(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental academic competitions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental summer enrichment or acceleration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supplemental before or after school services and programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Instructional Strategies and Curricula Modification

<input type="checkbox"/> Differentiation	<input type="checkbox"/> Curriculum Compacting
<input type="checkbox"/> Flexible grouping	<input type="checkbox"/> Enrichment
<input type="checkbox"/> Independent study	<input type="checkbox"/> Independent projects
<input type="checkbox"/> Pacing	<input type="checkbox"/> Content acceleration
<input type="checkbox"/> Supplemental instruction in area of interest	<input type="checkbox"/> Supplemental materials in area of interest
<input type="checkbox"/> Cluster grouping	<input checked="" type="checkbox"/> Other Name(s) DI, Math Olympiad, Redbird

Page 5**Program Goals, Monitoring and Evaluation**

WAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220

A. District Program GoalsWAC 392-170-030**Assurance**

- ☒ District has defined goals for the highly capable program and works toward meeting those goals.

Alert: Keep documentation related to HCP goals on file at the district. District staff make these records available to authorized personnel during the state Consolidated Program Review cycle and on request.

B. Monitoring: District Records That Demonstrate ComplianceWAC 392-170-095 | RCW 28A.185.050 | RCW 28A.150.220**Instructions**

Keep those records that evidence compliance with state law at the district. Here are some examples of the HCP documents districts must keep on file.

- School board policy and district procedure that govern the district's highly capable program
- Assurances
- Annual public notification
- Parent/legal guardian permission notices and letters
- Description/documentation related to processes of identification, selection, appeal and program evaluation
- Description/documentation related to program exit
- Documentation related to program options and services
- Records related to individual educational programs for highly capable students

Assurance

- ☒ District maintains records that evidence compliance with the laws and regulations related to the highly capable program. District staff makes these records available to authorized personnel during the Consolidated Program Review cycle and on request.

Alert: Do not upload HCP documentation; keep on file at the district.

C1. EvaluationWAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220**Instructions**

The evaluation of your HCP should return data that measure:

1. The efficacy of the district's HCP administration and operations
2. Compliance with state laws and regulations related to the highly capable program

Select the **methods and activities you will use** to evaluate the effectiveness of your highly capable program. Enter the timeframes for review and analysis.

		Timeframe by Month(s) example September, December, April
Program Administration / Operations	Reviewed	Review and Analysis
Program Administration/Operation		
District Policy	<input checked="" type="checkbox"/>	August
Program Expenditures	<input checked="" type="checkbox"/>	August
Compliance to WAC 392-170	<input checked="" type="checkbox"/>	August
District Procedures	<input checked="" type="checkbox"/>	August-September
Goals for District Program	<input type="checkbox"/>	
Academic Goals for HCP Students	<input checked="" type="checkbox"/>	August-May
Communications	<input type="checkbox"/>	
Variety of Services at Grade Levels	<input type="checkbox"/>	
Continuum of Services	<input type="checkbox"/>	
Other: Name(s)	<input type="checkbox"/>	

C2. Evaluation

WAC 392-170-030 | RCW 28A.185.050 | RCW 28A.150.220

Instructions

The evaluation of your HCP should return data that measure:

1. How well you HCP met its program goals
2. Academic achievement of your highly capable students
3. How well your HCP addressed the needs and capabilities of highly capable students

Select the **methods and activities you will use** to evaluate the effectiveness of your highly capable program. Enter the grade level, and timeframes for collection/administration and analysis.

		Timeframe by Month(s) example September, December, April	
Evaluation Methods and Activities	Grades	Collect or Administer	Review
Grades and Tests			
AP Tests	<input type="checkbox"/> Elementary		
	<input checked="" type="checkbox"/> Secondary	September	September-October
	<input type="checkbox"/> Elementary		

Cambridge AICE Tests	<input type="checkbox"/> Secondary		
Classroom-based Assessments	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
District Assessments	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary	September, January, May September, January, May	October, February, June October, February, June
IB Tests	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Performance Assessment	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Progress Reports	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Report Cards	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
State Assessments	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary	April-June April-June	July-August July-August
Other: Name(s)	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		

Qualitative Data

Staff Anecdotal Observation	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary	December-January December-January	January-February January-February
Student Reflection	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Student Interviews	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Other: Name(s)	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		

Surveys

Administrator	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary	February February	March March
Parent	<input checked="" type="checkbox"/> Elementary	February	March

	<input checked="" type="checkbox"/> Secondary	February	March
Student	<input checked="" type="checkbox"/> Elementary	February	March
	<input checked="" type="checkbox"/> Secondary	February	March
Teacher	<input checked="" type="checkbox"/> Elementary	February	March
	<input checked="" type="checkbox"/> Secondary	February	March
Other: Name(s)	<input type="checkbox"/> Elementary		
	<input type="checkbox"/> Secondary		

Other Data Sources

Attendance	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
Competition Performance and Outcomes for supplemental programs such as Destination Imagination, Future Problem Solvers	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary	February-May February-May	May-June May-June
Program Participation	<input checked="" type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary		
Other: Name(s)	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		

Page 6**Professional Learning**
WAC 391-170-030**Instructions**

Check the professional learning opportunities your district will make available for staff that address HCP **administration/operation**, and training focused on the **instructional/curricular** needs of highly capable students.

Alert: Keep a **record of all the training** district staff attend – planned, listed below, and other opportunities that arise through the year. In your district's end-of-year report for this school year, report the number of staff — HCP teachers, general education staff and administrators — who participated in HCP professional learning opportunities.

Categories	HCP Teachers	General Ed. Staff	Administrators
AP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CEC-TAG Conference/Webinars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Edufest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ESD Training sessions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IB	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAGC Conference/Webinars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NWGCA Conference	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OSPI Webinars	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
SENG Conference	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
UW College of Education Gifted Education Trainings/Courses	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WAETAG Conference	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WERA Conference	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
WERA HCP SIG	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
WU Center for Gifted Education Institutes/Courses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other Name(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Abbreviation Key

AP	Advanced Placement	CEC TAG	Council for Exceptional Children - Talented and Gifted
-----------	--------------------	----------------	--

ESD	Educational Service District	IB	International Baccalaureate
NAGC	National Association for Gifted Children	NWGCA	Northwest Gifted Child Association
SENG	Supporting Emotional Needs of the Gifted	UW	University of Washington
WAETAG	Washington Association of Educators of the Talented and Gifted	WU	Whitworth University
WERA	Washington Educational Research Association	WERA HCP SIG	WERA Highly Capable Program Special Interest Group

A. Fiscal Report

WAC 392-170-030

Instructions

Districts must expend state HCP funds for the implementation of the district's state-approved annual plan. Expenditures must be allocable to the activities documented in the district's approved HCP Annual Plan.

- Do not use these funds for student or teacher incentives, such as food at events or meetings.
- Any funds earmarked for technology must enhance the learning activities of highly capable students.

Check the **activities on which your district anticipates expending funds** — HCP formula, basic education and other funding sources.

Alert: You will provide a detailed financial report in **iGrants Fiscal Report 733** — a requirement of HCP year-end reporting.

YES	Anticipated Expenditures
<input type="checkbox"/>	Communication
<input checked="" type="checkbox"/>	Identification process
<input checked="" type="checkbox"/>	Instructional services
<input checked="" type="checkbox"/>	Materials and supplies for learning activities
<input checked="" type="checkbox"/>	Professional learning
<input checked="" type="checkbox"/>	Staffing FTE
<input checked="" type="checkbox"/>	Program administration, which could include limited student advocacy and coordination of services
<input type="checkbox"/>	Technology
<input type="checkbox"/>	Other name(s):

School Board Approval of District Annual Plan: iGrants 217
WAC 392-170-020 | 025 | 030

A. Estimate of Students Expected to Serve
WAC 392-170-030

Instruction

Estimate the number of students your district expects to serve at each grade — across the district's total grade span.

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
6	20	18	26	31	36	41	44	47	32	36	35	26	398

B. iGrants 217 Highly Capable Program Annual Plan: School Board Approval
WAC 392-170-020 | 025

Instruction

This iGrants form package - 217 - is your district's annual plan.

1. Complete, print out all pages and take it to your school board for review and approval. Click **Print All**, to the right of Save.
2. Enter the date your school board approved this annual plan, iGrants 217, for 2015-16.
3. Upload the board meeting minutes that document approval.

Date of Board Approval:

Upload meeting minutes that show **board approval of iGrants FP 217** for the 2015-16 school year.

File names: do not use symbols or special characters.

Uploaded Files

Uploaded By

Uploaded At

Files have not been uploaded

733 Highly Capable Program Fiscal Report**Fiscal Year:** 15-16**Milestone:** Requested OSPI Approval (Printed 8/20/2015)**District:** Bainbridge Island School District**Organization Code:** 18303**ESD:** Puget Sound Educational Service District 121**Page 1****2014-15 Fiscal Report****Report 2014-15 SY Data****A. Fiscal Report**

Report the FTE staffing for the district's HCP **by fund source**.

TABLE A

Fund Source	Administrator FTE	Teacher FTE
HCP formula funds	0.25	0.00
Basic education funds	0.25	2.00
Other funding		
Total	0.50	2.00

B. Allocations and Amount Spent**Instructions: Allocation by Fund Source and Amount Spent**

Report the **total dollars allocated and spent** on the district's 2014-15 Highly Capable Program. Fund sources could include HCP formula and basic education funds, and other fund sources.

Important: The *allocation* — total dollar amount entered for each fund source — and the *total amount spent by fund source* must be equal.

TABLE B

Total Amount Allocated and Spent by Fund Source				
Fund Source	HCP Formula Funds	Basic Education Funds Allocated to HCP	Other Funding Allocated to HCP	Total
Allocation	\$37,557	\$210,339		\$247,896
Total Amount Spent by Each Fund Source	\$37,557	\$210,339		\$247,896

C. Expenditures Report

Instructions: Expenditures Report

How did the district expend funds for the Highly Capable Program? Report by activity and fund source.

Important: *Total expenditures by activity*, in the table below, must equal the *total amount spent by fund source*, in the table above.

TABLE C

Expenditures for Conduct of the HCP	HCP Formula Funds	Basic Education Funds	Other Funding	Total Amount
Communications	\$378			\$378
Identification Process	\$5,766	\$5,325		\$11,091
Instructional Services (staffing, online courses, and software)		\$170,000		\$170,000
Materials for use with HC students during HC services				\$0
Professional Development	\$6,954	\$3,814		\$10,768
Program Administration (staffing and limited student advocacy/coordination of services)	\$11,663	\$31,200		\$42,863
Technology (hardware)				\$0
Other (specify): ILP Management/coordination, wkly monitoring of independent Algebra 2 stud at CDR	\$12,796			\$12,796
Total Expenditures by Activity for Each Fund Source	\$37,557	\$210,339	\$0	\$247,896

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik

**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

To: Faith Chapel, Superintendent
From: Jeff McCormick, Director of Assessment
Date: August 20, 2015
Re: Preliminary State Testing Results for 2014-2015

I will be presenting details from state testing results.

Preliminary 2014-2015 State Testing Results and Adequate Yearly Progress (AYP)

The Washington State Office of the Superintendent of Public Instruction (OSPI) released the preliminary results of state assessments on August 17, 2015. The release consisted of the following items:

- Preliminary results from the Smarter Balanced Assessment (SBA) for grades 3-8 and 11 in math and English language arts (ELA).
- Preliminary results from the End of Course ELA 10th grade assessment.
- Preliminary results from the 2014 administration of the science Measurements of Student Progress (MSP) for grades 5 and 8.

The information released is available on the OSPI Report Card website:

<http://reportcard.ospi.k12.wa.us/summary.aspx?groupLevel=District&schoolId=1&reportLevel=State&year=2014-15>

Attached are two press releases from OSPI. The first concerns state test results and changes Superintendent Dorn wants regarding high school graduation requirements. The second provides information about the participation rates in the SBA.

My presentation to the Board will include the following information:

- BISD results by school, district and state on SBA and MSP.
- BISD results compared to some nearby districts on SBA and MSP.
- Impacts of historically high percentage of test refusals on district averages.
- Consequences of not meeting adequate yearly progress (AYP) due to test participation rates.

Additional reports will be presented to the board after OSPI releases final results for 2014-2015 that include the End of Course (EOC) biology results and updated demographic data. Staff will continue to analyze the assessment data in more detail, especially as it relates to our District and

School Improvement Plan. This data can help to inspire further inquiry within our district to meet improvement and learning goals for every student.

Dorn Pleased With State Test Results, Wants Changes Made to High School Graduation System

Statewide results beat our predictions

OLYMPIA — August 17, 2015 — Results from the spring 2015 administration of state tests were released by the Office of Superintendent of Public Instruction today during a press conference.

Results included:

- the Smarter Balanced assessments in English language arts and math, taken by students in grades 3-8 and 10-11;
- the Measurements of Student Progress (MSP) in science, taken by students in grades 5 and 8; and
- end-of-course (EOC) exit exams in algebra I and geometry, taken by some students in grades 9-12.

Students in grades 3-8 and high school have been taking state tests, as required by state and federal law, since 2006. They help identify learning gaps and are used to determine school and district [Adequate Yearly Progress](#). Washington's high school students are also required to pass certain tests, or [state-approved alternatives](#), to be eligible for graduation.

This is the first year students took the Smarter Balanced tests. "They are the most advanced that students have ever taken," said Dorn. "They measure students' progress on the learning standards, so teachers know where students are succeeding and where they need extra help."

Dorn said he was pleased with the first-year results. "Statewide results beat our predictions," he said. "That says to me that students are capable of learning our new standards, which are designed to make sure students are ready for career and college.

"It also says that the overall delivery system of the tests worked. Teachers and staff did a great job understanding and applying the new testing technology. I commend all of them for their work."

Dorn added that some changes are needed. "I believe in the testing system," he said. "But I don't think it's perfect, especially with how it's used for high school graduation. The Smarter Balanced tests were designed to be an evaluation tool, not a graduation requirement. We still need legislation to focus the use of the 11th-grade tests on proper class placement in 12th grade, rather than as a graduation hurdle."

Grades 3-8

On average, a little more than one out of every two students in grades 3-8 are on track to be ready for career and college in English language arts. In math, the number is, on average, slightly less than one out of every two students.

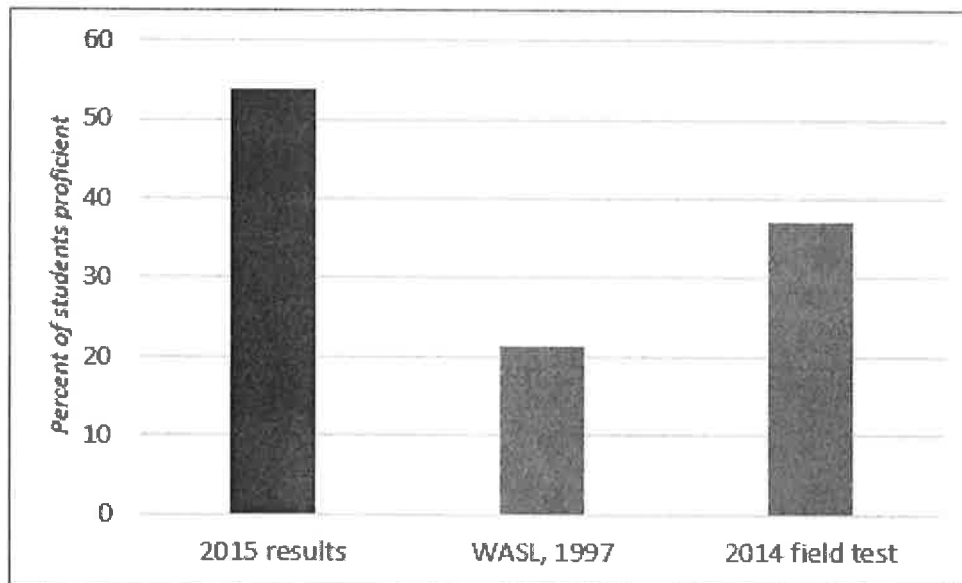
Percent of students proficient, 2015		
Grade	ELA	Math

3	52	57
4	55	54
5	58	48
6	54	46
7	57	48
8	57	46

This year's scores show students' understanding of new, more rigorous learning standards, on new, more rigorous tests. They represent a new baseline and should not be compared to last year's MSP.

It would be fairer to compare first-year Smarter Balanced results to first-year Washington Assessment of Student Learning (WASL) results and to the results from the 2014 Smarter Balanced field test.

An example is fourth-grade math. Fourth graders first took the WASL in 1997; that year, 21.4 percent were considered proficient on the state's learning standards in math. During the Smarter Balanced field test taken in 2014, 37.0 percent of fourth graders were proficient. By comparison, 54 percent of fourth graders were proficient in math on the first-year Smarter Balanced math test.



Comparisons for other grades and subjects can be done using WASL scores found on the [State Report Card](#) and Smarter Balanced field test results found in an [OSPI news release](#).

"Over the years, we saw a significant gain in the percentage of students meeting standard on the old tests," Dorn said. "I expect the same for the Smarter Balanced tests. As students and teachers become more familiar with the learning standards, they will do better and better on the tests. And they will be more prepared for success, no matter what they choose to do after high school."

The science Measurements of Student Progress were taken by 5th and 8th graders. Both grades saw drops in proficiency: For fifth grade, 63 percent were proficient (down from 66 percent in 2014); for 8th grade, 60 percent were proficient (down from 67 percent in 2014).

High School

Students in the Class of 2017 took the Smarter Balanced ELA test to satisfy one of their assessment graduation requirements. They performed very well. About 74 percent of those students met the career- and college-ready (CCR) standard. That means those students won't have to take the Smarter Balanced ELA test as juniors.

On August 5, the State Board of Education set an exit exam threshold score, which is slightly lower than the CCR standard. This exit exam threshold score is what students need to earn on the test to be eligible for high school graduation. About 80 percent of 10th graders met the exit exam standard.

Among students taking math EOCs, 57 passed the algebra I/integrated math I test and 68 percent passed the geometry/integrated math II test.

Spring 2015 was the first time 11th graders have been required to take state tests. The percentage of students in the Class of 2016 who met standard in ELA and math is significantly lower than for other grades.

Percent of students proficient, 2015		
Grade	ELA	Math
11	26	14

No more than 5 percent of students refused to take the tests in grades 3-8 and 10. For 11th graders, though, the refusal rate was nearly 50 percent.

Assessments as Graduation Requirements

During the 2015 legislative session, Dorn introduced a bill that would have allowed students who don't meet the CCR standard on the 11th-grade Smarter Balanced tests to graduate after taking classes during their senior year designed to help them in the areas where they need it.

"The new standards are more rigorous than the old ones, and the new test was not designed as an exit exam," he said. "We need a better, smarter alternative for students' senior year, rather than the current collection of evidence system."

"The Smarter Balanced tests are important, and will continue to be, even if they aren't used as a graduation requirement. Students who do well on the tests won't have to take remedial classes in college, which cost money but don't earn credits toward a degree. Students who don't meet the CCR standard have another year to improve their learning. OSPI and the State Board for Community and Technical Colleges have designed courses specifically to help those students."

For graduation assessment requirements, see www.watesting.com.

CONTACT:

Kristen Jaudon

Communications Specialist

(360) 725-6032 | Kristen.Jaudon@k12.wa.us

Participation Rate High for State Tests in Grades 3 Through 8

OLYMPIA — July 9, 2015 — Washington schools met the required 95 percent participation rate on this spring's new Smarter Balanced tests in grades 3 through 8, according to preliminary results released today by the Office of Superintendent of Public Instruction (OSPI). The rate was considerably lower for the 11th grade.

States and individual districts and schools are required by the Elementary and Secondary Education Act to reach 95 percent participation on state tests as one way to help ensure schools are meeting the needs of all students.

"I'm proud of the students who participated in the new tests this year," State Superintendent Randy Dorn said. "Trying something new isn't easy. My hope is that now that we've seen the new tests in action, more students will participate next year, especially in 11th grade. Eleventh graders who score a 3 or 4 on the tests are considered ready for credit-bearing coursework, and may avoid placement tests once they get into college."

NOTE: Preliminary test refusal numbers are based on data reported to OSPI by districts. Data collection methods vary by district. Final refusal numbers may be different for some districts and will be reported with final score results during OSPI's press conference on August 17.

Washington's Preliminary Refusal Rates on Smarter Balanced Testing (as of July 8, 2015)									
Grade	May 1 Enrollment	English Language Arts				Mathematics			
		Participation		Confirmed Refusals	Potential Refusals	Participation		Confirmed Refusals	Potential Refusals
		#	%			#	%		
3	81,759	80,923	99.0%	1.1%	<5%	80,813	98.8%	1.2%	<5%
4	80,180	77,589	96.8%	1.2%	<5%	77,790	97.0%	1.2%	<5%
5	80,052	77,519	96.8%	1.2%	<5%	77,487	96.8%	1.3%	<5%
6	79,254	76,847	97.0%	1.4%	<5%	76,665	96.7%	1.5%	<5%
7	78,809	75,419	95.7%	1.8%	<5%	75,475	95.8%	1.8%	<5%
8	80,497	76,786	95.4%	2.1%	<5%	76,623	95.2%	2.2%	<5%
11	79,769	37,482	47.0%	27.4%	28-53%	37,240	46.7%	28.1%	28-53%
Subtotal	560,320	502,565	89.7%	5.2%	5-10%	502,093	89.6%	5.31%	5-10%
10	80,948	75,805	93.6%	0.6%	<5%	N/A*			
Total	641,268	578,370	90.2%	4.5%	5-10%	502,093	89.6%	5.31%	5-10%

*10th graders took the Smarter Balanced English language arts test because it is required for high school graduation: www.watesting.com. The Smarter Balanced mathematics test is not required for 10th graders.

What are the consequences?

- **Academic:** When a large number of students do not take state tests, drawing statewide conclusions about student learning is difficult. It is also difficult to know which schools are struggling, because accurate comparisons cannot be made for schools with large refusal rates.

- **Accountability:** Last week, OSPI released [higher-than-expected preliminary Smarter Balanced test results](#). Test refusals, recorded as “0”s, must be factored into a school’s accountability ratings for Adequate Yearly Progress (AYP) and Washington State Achievement Index.

How do test refusals affect a school’s accountability rating?

Let’s look at two hypothetical neighboring schools:

	School A	School B	
Enrollment	100	125	
Tested	100	100	
Refused	0	25	
Met standard	75	75	
	75% (75/100)	75% (75/100)	% meeting standard of those tested
	75% (75/100)	60% (75/125)	% meeting standard of those who should have tested

- **Monetary:** The U.S. Department of Education could place Washington on “high-risk status” and withhold federal funds. The feds have not yet indicated what, if any, actions they will take.

More information

- [Refusal rates, by school district, grade, and content area](#)
- [Smarter Balanced](#)
- [Assessment resources for families](#)
- [Elementary and Secondary Education Act](#)
- [Assessment resources for families](#)

CONTACT:

Kristen Jaudon

Communications Specialist

(360) 725-6032 | Kristen.Jaudon@k12.wa.us

Nathan Olson

Communications Manager

(360) 725-6015 | nathan.olson@k12.wa.us

BOARD OF DIRECTORS

Mev Hoberg
Sheila Jakubik
Mike Spence
Patty Fielding
Tim Kinkad



SUPERINTENDENT
Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

TO: Faith Chapel, Superintendent

FM: Sheryl Belt, Associate Superintendent

RE: Alternative Learning Annual Report

DATE: August 20, 2015

Background Information

Alternative Learning Experiences (ALE) are primarily distinguished by off-campus instruction. The intent of this type of program is to give schools flexibility to serve a diverse student population. The specific requirements and expectations of these away-from-school learning activities are detailed in a written student learning plan (WSLP) developed and supervised by a public school teacher. In the Bainbridge Island School District we provide an array of ALE experiences through our Mosaic Home Education Partnership Program, Eagle Harbor High School (Contracted Study Courses) and Bainbridge Island High School (Independent Study Courses).

ALE Annual Report

In accordance with WAC 392-121-182, Alternative learning experience requirements, an annual report must be submitted to the Board of Directors annually. The attached report provides the following required elements:

- a) Documentation of alternative learning experience student headcount and full-time equivalent enrollment claimed for basic education funding;
- b) Identification of the overall ratio of certificated instructional staff to full-time equivalent students enrolled in each alternative learning experience program.

Principal David Shockley will be at the August 27 Board of Directors meeting to review these program components.



Select Org | **ALE** | Reports | Info Center

ALE Monthly Reporting | **ALE Year End Reporting** | **ALE Reports** | **Program Management**

School Apportionment and Financial Services (SAFS)

Bainbridge Island School District

ALE Year End Reporting

[Return to Program List](#)

District Name: Bainbridge Island School District (18303)
School Name: Bainbridge High School (2395)
Program Name: Independent Studies Classes
School Year: 2014-2015
Person Reporting: David Shockley (Phone: 2067801387 Email: DShockley@bisd303.org)

I. Contractor Information:

0 What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Staffing:

0 Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with your reported enrollment FTE, to determine a student-teacher ratio for your program. If you are unable to get FTE information on contracted staff, you can calculate it using this method:

- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.

- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

III. Purchased services or activities:

- ☒ **No** No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered a service or activity and do not need to be reported.)
- ☐ **Yes**

If yes, complete the 'Substantially Similar' report found at this link. [Substantially Similar Spreadsheet](#). This file contains instructions on how to complete this report. When completed, save file to your computer and then upload the file here. Click the 'Browse' button to search for the saved file. No file chosen

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

ALE Report saved successfully.

[Privacy Policy](#)

[Disclaimer](#)

[Customer Support](#): 1.800.725.4311

©Copyright 2004 - 2007



Select Org	ALE	Reports	Info Center
ALE Monthly Reporting	ALE Year End Reporting	ALE Reports	Program Management

School Apportionment and Financial Services (SAFS)

Bainbridge Island School District

ALE Year End Reporting

[Return to Program List](#)

District Name: Bainbridge Island School District (18303)
School Name: Eagle Harbor High School (1935)
Program Name: Eagle Harbor High School
School Year: 2014-2015
Person Reporting: David Shockley (Phone: 2067801387 Email: DShockley@bisd303.org)

I. Contractor Information:

0 What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Staffing:

- 0.53
- Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with your reported enrollment FTE, to determine a student-teacher ratio for your program. If you are unable to get FTE information on contracted staff, you can calculate it using this method:
- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.

- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

III. Purchased services or activities:

- ☒ **No** No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered a service or activity and do not need to be reported.)
- ☐ **Yes**

If yes, complete the 'Substantially Similar' report found at this link. [Substantially Similar Spreadsheet](#). This file contains instructions on how to complete this report. When completed, save file to your computer and then upload the file here. Click the 'Browse' button to search for the saved file. No file chosen

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

[Privacy Policy](#)

[Disclaimer](#)

[Customer Support](#): 1.800.725.4311

©Copyright 2004 - 2007



Select Org ALE Reports Info Center

ALE Monthly Reporting ALE Year End Reporting ALE Reports Program Management

School Apportionment and Financial Services (SAFS)

Bainbridge Island School District

ALE Year End Reporting

[Return to Program List](#)

District Name: Bainbridge Island School District (18303)
School Name: Mosaic Home Education Partnership (1841)
Program Name: Mosaic Home Education Partnership
School Year: 2014-2015
Person Reporting: David Shockley (Phone: 2067801387 Email: DShockley@bisd303.org)

I. Contractor Information:

- 0 What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Staffing:

- 1.9 Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with your reported enrollment FTE, to determine a student-teacher ratio for your program. If you are unable to get FTE information on contracted staff, you can calculate it using this method:

- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.

- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

III. Purchased services or activities:

- ☒ **No** No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered a service or activity and do not need to be reported.)
- ☐ **Yes**

If yes, complete the 'Substantially Similar' report found at this link. Substantially Similar Spreadsheet. This file contains instructions on how to complete this report. When completed, save file to your computer and then upload the file here. Click the 'Browse' button to search for the saved file. No file chosen

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

[Privacy Policy](#)

[Disclaimer](#)

[Customer Support](#): 1.800.725.4311

©Copyright 2004 - 2007



Select Org | ALE | Reports | Info Center

ALE Monthly Reporting | ALE Year End Reporting | ALE Reports | Program Management

School Apportionment and Financial Services (SAFS)

Bainbridge Island School District

ALE Year End Reporting

[Return to Program List](#)

District Name: Bainbridge Island School District (18303)
School Name: Woodward Middle School (4505)
Program Name: WOODWARD MIDDLE SCHOOL
School Year: 2014-2015
Person Reporting: David Shockley (Phone: 2067801387 Email: DShockley@bisd303.org)

I. Contractor Information:

0 What percentage of the program's student FTE was taught by contracted certificated teachers pursuant to RCW 28A.150.305 and/or WAC 392-121-188? (Enter whole numbers.)

II. Staffing:

0 Certificated Instructional Staff (CIS) FTE assigned to this program. Your CIS number should include all certificated ALE program and contracted staff, including those reported on the S-275 with a duty code in the 300s or 400s. See the S-275 reporting manual for more information about duty codes. Note that this figure will be used, along with your reported enrollment FTE, to determine a student-teacher ratio for your program. If you are unable to get FTE information on contracted staff, you can calculate it using this method:

- Add the total number of estimated weekly learning hours for courses on all students' Written Student Learning Plans where the teacher is identified as responsible for the course.

- Divide by 750. The 750 represents 30 (typical classroom size) X 5 (# of classes per day) X 5 (# of days per week) = 750.
- For example, if you had 30 students who all had WSLPs with 25 estimated weekly hours, the FTE would be 1.0. (30 students * 25 hours) / 750 = 1.0 FTE)

Enter a number with two decimal places.

III. Purchased services or activities:

- ☒ **No** No/Yes. Does the program purchase or contract for instructional or co-curricular services or activities included in an ALE written student learning plan, including but not limited to lessons, trips, or other activities? (Online courses or online courseware are not considered a service or activity and do not need to be reported.)
- ☐ **Yes**

If yes, complete the 'Substantially Similar' report found at this link. Substantially Similar Spreadsheet. This file contains instructions on how to complete this report. When completed, save file to your computer and then upload the file here. Click the 'Browse' button to search for the saved file. No file chosen

No message will be sent confirming OSPI's receiving your program's substantially similar report. To receive confirmation, email Becky McLean at becky.mclean@k12.wa.us.

[Privacy Policy](#)

[Disclaimer](#)

[Customer Support](#): 1.800.725.4311

©Copyright 2004 - 2007

Year End Totals Report 2014-2015

Month	Total ALE contract count	Total Remote	% of Remote	Total Online	% of Online	Total FTE EHHS	Total ALE FTE Reported	ALE %
September	35	35	100.00%	0	0.00%	101.35	4.69	4.63%
October	71	71	100.00%	0	0.00%	99.49	9.72	9.77%
November	78	77	98.72%	1	1.28%	99.34	10.64	10.71%
December	79	73	92.41%	6	7.59%	97.91	11.35	11.59%
January	79	73	92.41%	6	7.59%	97	11.35	11.70%
February	89	74	83.15%	15	16.85%	97.36	13.64	14.01%
March	91	76	83.52%	15	16.48%	97.79	14.36	14.68%
April	93	78	83.87%	15	16.13%	98.66	15.18	15.39%
May	91	77	84.62%	14	15.38%	97.36	14.93	15.33%
June	91	77	84.62%	14	15.38%	97.11	14.93	15.37%
Average	80	71	90.33%	9	9.67%	98	12.08	12.32%

for teacher FTE calculati formula is:

$$80 \times 5 \text{ hr. per week on WSLP} = 400 / 750 = .533 \text{ FTE}$$

OSPI lists 750 as being 30 students x 25 hours per week = 750 which equals 1.0 teacher FTE

ALE ENROLLMENT AS REPORTED IN SAFS APPLICATION FOR SCHOOL YEAR ENDING 2015

--- ALE Head Count

Bainbridge Island S.D. No. 303

GRADES	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
Kindergarten	6.00	5.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.60
First	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Second	5.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.40
Third	5.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	5.90
Fourth	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Fifth	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sixth	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.20
Seventh	3.00	3.00	2.00	2.00	2.00	3.00	3.00	2.00	2.00	2.00	2.40
Eighth	3.00	2.00	2.00	2.00	4.00	4.00	4.00	4.00	4.00	4.00	3.30
Ninth	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	0.50
Tenth	2.00	7.00	8.00	9.00	9.00	9.00	9.00	9.00	9.00	9.00	8.00
Eleventh	3.00	8.00	10.00	12.00	12.00	16.00	16.00	16.00	15.00	15.00	12.30
Twelfth	9.00	21.00	21.00	23.00	23.00	22.00	24.00	25.00	25.00	25.00	21.80
Kindergarten	6.00	5.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.60
Grades 1-3	13.00	13.00	13.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.30
Grade 4	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Grades 5-6	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.20
Grades 7-8	6.00	5.00	4.00	4.00	6.00	7.00	7.00	6.00	6.00	6.00	5.70
Grades 9-12	14.00	36.00	39.00	44.00	44.00	48.00	50.00	51.00	50.00	50.00	42.60
** TOTALS	53.00	73.00	73.00	76.00	78.00	83.00	85.00	85.00	84.00	84.00	77.40

STATE OF WASHINGTON
SUPERINTENDENT OF PUBLIC INSTRUCTION

REPORT ALE

ALE ENROLLMENT AS REPORTED IN SAFS APPLICATION FOR SCHOOL YEAR ENDING 2015

--- ALE FTE

Bainbridge Island S.D. No. 303

GRADES	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	AVERAGE
Kindergarten	3.00	2.50	2.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.80
First	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Second	5.00	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.40
Third	5.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	5.90
Fourth	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Fifth	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Sixth	4.00	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.20
Seventh	2.83	2.83	1.83	1.83	1.86	2.83	2.83	1.83	1.83	1.83	2.23
Eighth	1.66	1.66	1.66	1.49	2.49	2.50	2.50	2.50	2.50	2.50	2.15
Ninth	0.00	0.00	0.00	0.00	0.00	0.05	0.05	0.05	0.05	0.05	0.03
Tenth	0.48	1.45	1.12	1.47	1.47	2.22	2.22	2.22	2.22	2.22	1.71
Eleventh	0.91	2.23	3.46	4.25	4.25	5.30	5.62	5.62	5.37	5.37	4.24
Twelfth	3.30	6.04	6.06	5.63	5.63	6.07	6.47	7.29	7.29	7.29	6.11
Kindergarten	3.00	2.50	2.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.80
Grades 1-3	13.00	13.00	13.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.30
Grade 4	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
Grades 5-6	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.20
Grades 7-8	4.49	4.49	3.49	3.32	4.35	5.33	5.33	4.33	4.33	4.33	4.38
Grades 9-12	4.69	9.72	10.64	11.35	11.35	13.64	14.36	15.18	14.93	14.93	12.08
** TOTALS	39.18	43.71	42.13	41.17	42.20	45.47	46.19	46.01	45.76	45.76	43.76



Bainbridge Island School District Facilities, Operations and Capital Projects

Date: August 27, 2015

To: Faith Chapel, Superintendent

From: Tamela Van Winkle, Director

Re: Master Plan-Update

1. Study and Survey
2. Master Plan Timeline & Process

1. Study and Survey

The “DRAFT” Study and Survey is submitted for board review in anticipation of approval in September. The purpose of the Study and Survey is to analyze the physical condition and program configuration of all of the existing facilities in relationship to the district’s ability to support the educational goals. The Study and Survey is a minimum six year planning document. Concurrently the district has been working on an update to the District Master Plan. Unlike the Study and Survey the District Master Plan is intended to provide a comprehensive facility planning document for 15+ years. Much of the data compiled for the Study and Survey is used to inform the 2015 District Master Plan.

Significant portions of the Study and Survey have been reviewed by the board, beginning with the facility conditions reports (Section I) which were presented by Kevin Oremus of Huttleball and Oremus in June, 2014. The demographic information prepared by Les Kenrick remains relevant and is referred to in Section III. Work associated with Section’s 7, 8, 9 and 10 were developed in collaboration with the Master Plan Committee and presented during work study sessions earlier this year.

Sections 4, 5, 6, 10, 11, and 12 have not been previously presented for board review. The complete Study and Survey report includes the following sections:

- I. Facilities Assessment
- II. Educational and Facilities Plan
- III. Demographic Analysis
- IV. Capital Funds
- V. School Housing Emergency
- VI. Analysis of Racial Balance
- VII. Need For New Facilities/Additions
- VIII. Modernization Requirements
- IX. Capital Costs
- X. Timeline For Completion
- XI. Inventory Of Neighboring Facilities
- XII. Attendance Adjustments

2. Master Plan Timeline & Process

Work continues on the Master Plan. Teachers, parents and staff attended two meetings during the summer to discuss current educational programs, school culture, learning environments and site organization at Blakely Elementary School. A brief overview of the meetings will be presented at the board meeting.

In response to the board's desire to hear community feedback from the 2015 Facility Master Plan the attached schedule has been prepared for your review and comment.

Master Plan Schedule

August – December 2015

August

27 Board Meeting
Master Plan
Study & Survey

September

10 Community Meeting &
Board Meeting
Master Plan
Study & Survey

21 Community Meeting
Blakely

23 Community Meeting
BHS

24 Board Meeting

TBD Community Meeting
Ordway

October

TBD Community Meeting
Woodward / Sakai

8 Board Meeting
Master Plan

29 Board Meeting
Master Plan

November

12 Board Meeting
Master Plan

December

10 Board Meeting
Resolution Final Date



Bainbridge Island School District Facilities, Operations and Capital Projects

Date: August 27, 2015

TO: Faith Chapel, Superintendent
Board of Directors

From: Tamela Van Winkle, Director

Re: Capital Projects and Facilities Report-August

CAPITAL PROJECTS

Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the status of the 2009 budget. Through value engineering and project progression we continue to realign budget and project priorities.

Estimated Budget	\$ 42,861,137
Encumbered To Date	\$ 37,090,922
Expenditures To Date	\$ 35,663,748
Encumbered PO Balance	\$ <u>1,427,174</u>

Capital Project Budget Balance	\$ 5,770,215
--------------------------------	--------------

Essential Renovations

BHS

Tennis Courts

- To ensure prompt project completion, the Upper Court will be finished prior to Lower Courts; in preparation for final coat initial topping coat has been applied.
- Lower Courts repaved August 12th; now in curing phase, then finish coating may be placed
- Stairs and other concrete items complete, fencing and bleacher install under way
- Contractor is assuring substantial completion date prior to school start
- All utilities are in place awaiting final install of outlets and drinking fountain
- Vegitative buffer replanting is set to begin in late September/early October depending on weather

Critical Issues:

Working closely with consultant and contractor to insure a quality finished product.

Digital Photography Lab Renovations

- Photo Lab is complete, save a few minor finish-up items
- Project included: removal of Asbestos-containing flooring; new flooring and base; removal of existing built-in tables; refinishing of existing oak cabinets; patching and fresh paint; new ceiling panels; new teaching island to match refurbished existing including new Richlite counters (fabricated in-house); new tables (with computer raceways) and chairs; new black-out roller-blinds; new CPUs and monitors; new data wire pulled all the way from data closet

**CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY**

As of July 31, 2015

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 355,848	\$ 357,148	\$ 357,148	\$ 0	\$ (1,300)
Sub-total Bond Cost	355,848	357,148	357,148	0	(1,300)
Wilkes					
Wilkes Core - 9001	28,962,180	28,909,563	28,886,678	22,885	52,617
Sub-total Wilkes	28,962,180	28,909,563	28,886,678	22,885	52,617
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	73,380	72,704	675	441,119
Blakely Roof Replacement - 9015	358,752	13,181	13,181	0	345,571
Sub-total Blakely	873,250	86,561	85,885	675	786,690
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	306,679	163,721	142,958	741,580
Ordway Portables Roof Replacement - 9025	122,313	84,536	84,536	0	37,777
Sub-total Ordway	1,170,571	391,215	248,257	142,958	779,356
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	117,323	68,205	49,117	124,927
Sub-total Sakai	242,250	117,323	68,205	49,117	124,927
Woodward Middle School					
Woodward Essential Renovations - 9040	161,663	169,150	149,193	19,957	(7,487)
Woodward Roof Replacement - 9045	1,269,060	1,253,299	1,247,701	5,598	15,761
Woodward Site Improvements - 9046	1,133,627	1,131,129	1,131,129	0	2,498
Sub-total Woodward	2,564,350	2,553,578	2,528,023	25,555	10,771
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	745,783	358,262	387,520	1,349,388
Bainbridge HS Roof Replacement - 9055	443,817	12,739	12,739	0	431,078
Sub-total Bainbridge HS	2,538,987	758,522	371,001	387,521	1,780,465
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	323,186	323,186	0	670,412
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
Sub-total Commodore	1,050,263	362,595	362,595	0	687,667
Transportation					
Transportation Essential Renovations - 9070	713,945	884,037	145,035	739,002	(170,092)
Transportation Roof - 9075	35,559	293	293	0	35,267
Sub-total Transportation	749,504	884,330	145,327	739,002	(134,825)
District Office					
District Office Essential Renovations - 9080	168,378	170,760	158,510	12,250	(2,382)
Sub-total District Office	168,378	170,760	158,510	12,250	(2,382)
Districtwide Security					
Districtwide Security - 9090	473,533	104,465	104,465	0	369,068
Sub-total Districtwide Security	473,533	104,465	104,465	0	369,068
Energy Conservation					
Energy Conservation - 9095	947,026	131,716	131,716	0	815,310
Sub-total Energy Conservation	947,026	131,716	131,716	0	815,310
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,314,997	1,813,146	1,765,937	47,209	501,851
Sub-total Capital Projects Administration	2,314,997	1,813,146	1,765,937	47,209	501,851

= Total of Projects and Fees	\$ 42,411,137	\$ 36,640,922	\$ 35,213,748	\$ 1,427,174	\$ 5,770,215
South Island Sewer (paid May 2012)	450,000	450,000	450,000		0
= Total Expected Expenditures	\$ 42,861,137	\$ 37,090,922	\$ 35,663,748	\$ 1,427,174	\$ 5,770,215

- The room is set up with 28+1 stations with individual CPUs and may be expanded to 32+2 with built-in flexibility of furnishings and infrastructure
- Terrific collaborative efforts between Capital, Maintenance and Technology
- Nurses Curtains have been ordered; anticipate installation in early fall; reconfiguration of support desk area under way

Transportation

- Building A, Final Occupancy issued 8/21
- Building B, framing complete, electrical and plumbing rough-in complete, HVAC install under way, schedule shows occupancy date of October 2nd

Critical Issues:

As recoating of peeling roof was deemed inadvisable, and roof itself was deemed sound for the time-being, a final solution has been deferred to next summer. Deductive change order in process.

Ordway

- Newly-moved Portable (rooms G/H) is ready for occupancy, with minor details in process; painting of exterior of building will take place after school starts
- New high-efficiency HVAC units have been installed in Portables D, E & F; requiring less maintenance than the outdated equipment replaced and will use substantially less energy while providing a better-quality learning environment for both staff and students

District-Wide

K-4 Design Engineering (STEM) Classrooms

- All district-ordered items have been received, assembled and put in place (over 200 pieces including desks, chairs, storage shelves, etc...) for the STEM classrooms at Blakely, Ordway and Wilkes
- All three rooms required work to be successfully-coordinated between Capital Projects, Maintenance, Custodial and Technology Departments
- The wet area at Blakely requires some special recognition: Our in-house Maintenance crew removed a tired sink and cabinet in the portable and proceeded to do a fantastic job building new cabinetry and installing a sink setup. All cabinet parts are built of long-lasting pre-finished maple, heavy-duty hardware and designed as modules for future use elsewhere in the future. Countertops were also fabricated in-house of recycled, long-lasting, re-useable, locally produced Richlite

Small Works Projects

Sakai

- Instructional islands in Science Rooms have been reworked (lowered) to improve students' view of instruction; new Richlite Counters have been installed (fabricated in-house)
- Upper floor traffic spaces (halls): Sabelhaus West completed a massive repair and painting project; finished product is amazing, perhaps better than new
- Lower floor traffic spaces (halls): Sabelhaus West to perform similar-scale to upper floor throughout fall (weekends and evenings)

WMS

- Library re-configuration and carpet installation are complete
- Commons area has been given a refreshing, new paint scheme with new cove base; coordinating with Maintenance and building staff to replace art and banners

Wilkes

- Flooring in 4th Grades common area has successfully been stripped, ground and replaced with 900sqft of new Nora rubber flooring

BOARD OF DIRECTORS

Mike Spence
 Patty Fielding
 Tim Kinhead
 Mev Hoberg
 Sheila Jakubik

**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

To: Faith Chapel, Superintendent
 From: Randi Ivancich, Director of Instructional Technology
 Date: August 27, 2015
 Re: Technology Projects and Levy Monthly Report

Technology Levy Budget Summary

This summary provides information on the encumbrances to date applied to the 2010 and 2014 School Technology Levy budgets for the 2014/2015 school year. (Slight variations in the totals are due to rounding.)

FY 2014/2015 Technology Levy Budget		\$2,257,737
Encumbered Purchase Orders	\$ 156,001	
Expenditures to Date	\$1,372,991	
Total Encumbrances to Date		<u>\$ 1,528,991</u>
FY 2014/2015 Technology Levy Budget Balance		\$ 728,745

Learning

Reminder The Technology Department made some hardware purchases now in the 2014/2015 budget year rather than waiting for the 2015/2016 budget year. Therefore, some hardware purchases within the Learning area were not originally anticipated for this year's technology levy budget. To offset this, we will postpone some hardware purchases from the Teaching focus area until the 2015/2016 school year budget. It will appear on the budget summary spreadsheet that we are over budget in the Learning area and under budget in the Teaching area. The total collection over two years of the technology levy is sufficient to cover the costs over two school budget years for both areas.

Computing hardware purchased for student use:

- iPads for grades K-4 Design and Engineering (STEM),
- microscopes for K-4 Design and Engineering (STEM),
- probeware hardware and software for Bainbridge High School science,
- probeware hardware and software for Odyssey and Eagle Harbor High School middle level and high school science,
- Chromebooks and iPads for Sakai,
- Chromebooks for Bainbridge High School,
- computers for Bainbridge High School CTE photography classroom, and
- computers for Woodward Middle School CTE classroom

Teaching

The classroom presentation station committee has recommended the purchase of interactive projectors as part of the next evolution of the presentation station standard for BISD classrooms.

Technology staff are evaluating several makes and models. After school staff return in August, the Presentation Committee will reconvene to finalize their recommendations. Installations will occur in the first half of the school year on a schedule approved by the principal at each school.

The committee will seek additional input from teachers in the early fall about replacement options for the current teacher laptops. The current teacher laptops will be four years old at the start of the 2015/2016 school year. Our current schedule replaces the teacher laptops when they are four - five years old.

Network & Infrastructure

The network upgrade was well-planned and carried out smoothly with little or no interruption to district activities and work flow.

Technology Department staff is supporting Maintenance and Capital Projects with the newly installed portable classrooms at Ordway, the remodel of the Bainbridge High School photography classroom and the remodel of the Transportation Department.

TECHNOLOGY LEVY
2014-15 District Fiscal Year Summary

	ESTIMATED BUDGET	ENCUMBERED TO DATE (TOTAL AMT)	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	LEVY BUDGET BALANCE
LEARNING					
Hardware	158,300	436,249	415,298	20,951	(277,949)
Software	121,000	88,915	88,209	706	32,085
Professional Development	0	0	0	0	0
<i>Sub-total LEARNING</i>	279,300	525,164	503,507	21,657	(245,864)
TEACHING					
Hardware	966,600	24,086	24,275	(189)	942,514
Software	0	0	0	0	0
Professional Development	156,852	110,222	102,259	7,963	46,630
<i>Sub-total TEACHING</i>	1,123,452	134,308	126,534	7,774	989,144
ASSESSMENT					
Hardware	15,000	3,620	3,620	1	11,380
Software	53,500	53,765	53,765	0	(265)
Professional Development	11,400	4,010	3,472	538	7,390
<i>Sub-total ASSESSMENT</i>	79,900	61,396	60,857	539	18,504
INFRASTRUCTURE					
Hardware	207,500	121,293	112,011	9,282	86,207
Software	43,200	136,700	135,083	1,617	(93,500)
Professional Development	10,000	3,980	3,980	0	6,020
<i>Sub-total INFRASTRUCTURE</i>	260,700	261,974	251,074	10,900	(1,274)
COMMUNICATIONS + PRODUCTIVITY					
Hardware	97,000	137,448	88,254	49,193	(40,448)
Software	120,700	119,384	117,008	2,376	1,316
Professional Development	17,250	24,942	23,448	1,494	(7,692)
<i>Sub-total COMM. + PROD.</i>	234,950	281,774	228,710	53,064	(46,824)
Technical Support	279,435	264,376	202,308	62,068	15,059
<i>Sub-total Technical Support</i>		264,376	202,308	62,068	
= Total	\$ 2,257,737	\$1,528,991	\$1,372,991	\$156,001	\$728,745

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent Date: August 14, 2015
From: Peggy Paige, Director of Business Services
RE: Monthly Financial Reports – July

Attached are the financial reports for the month ending July 31, 2015

1. General Fund
 - a. Analysis
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to July 31 were \$36.6 million, 4.7 % more than for the same period last year and slightly above the expected average. Tax collections are at the expected average. Local nontax revenues are above the average. Tuitions/Fees, donations and rental revenues will all come in above original budget estimates. State revenues are consistent with state funding expectations and adjustments for *actual* enrollment. Transportation revenues reflect a boost in funding this year. Federal revenues are above the expected average due to the timing of filing grant reimbursement claims.

Expenditure

Total General Fund expenditures to July 31 total \$36.1 million, up from prior year but still below the expected average.

Total expense for Regular (Basic) Education is below the average. Expenditures for supplies are down compared to prior year but are not predicted to come in substantially under budget at this time. We have over \$125,000 in curriculum adoption materials that will be paid for in August and September. As noted in prior months, extracurricular expense is expected to come in over budget estimates due to extended season play.

Total special education costs are above the average. Budget estimates for staffing, extra time and substitute costs were not increased enough to cover expected expenditures for this year. Additionally, payments for outside services have increased and are predicted to exceed budget estimates. Some of these excess expenditures will be offset by increased Safety Net revenues.

Vocational expense is up from last year but is not expected to exceed funding.

Compensatory Education has been reviewed and current YTD expenditures plus outstanding encumbrances indicate that we should come in close to budget estimates.

Other Instruction reflects expenditures for the Highly Capable Program and the All Day K Program. Last year the All Day K Program was included under Regular Ed but we have moved these expenditures to Program 79 per OSPI guidelines. We would expect to see monthly expenditures of about 8% in this area but we had an unusual level of expense this year for testing so may come in above estimates in this area.

Total Support Services is currently below the average. Transportation/Motor Pool expenditures are below last July and expenditures to date are below the expected average. Current expenditures plus encumbrances indicate that we will come in below budget estimates for salaries/benefits. Operation, Buildings is up from prior year and slightly above the average. Any portion of this related to weekend rentals will be offset by revenues. Utilities are down from prior year and the expected average. We anticipate that we will see some savings this year for propane expense. Food Service is running below the expected average but revenues are also running lower this year. Maintenance and Information Services expenditures are currently above the average but there will be additional reimbursements from the Capital Projects and Tech Levy Fund prior to year end. Central Office expenditures are currently running below the average.

Cash Flow

Net cash outflow during July was \$327,937. As of July 31, 2015, the closing cash balance in the general fund was \$2,382,713.

GENERAL FUND
Summary of Revenues & Expenses
July 31, 2015

	Jul-15 Actual YTD \$	% Incr/Decr prior year	Jul-14 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	9,178,169	4.1%	8,819,923	9,218,043	99.6%	99.4%
Local Nontax	3,379,297	10.9%	3,048,078	3,324,100	101.7%	99.0%
State, General Purpose						
Basic Education	18,606,424	5.3%	18,064,654	21,012,350	88.5%	90.0%
Special Education	409,546	8.0%	379,199	438,680	93.4%	90.0%
State, Special Purpose						
Special Education	2,294,387	10.0%	2,086,174	2,761,230	83.1%	82.2%
Transportation	1,031,095	22.1%	844,194	1,035,000	99.6%	90.0%
Other	580,381	-4.5%	607,751	604,500	96.0%	88.6%
Federal, Special Purpose	1,149,480	2.1%	1,125,539	1,223,700	93.9%	77.1%
TOTAL	36,628,778	4.7%	34,975,511	39,617,603	92.5%	92.0%

	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction						
Teaching	15,032,212	-5.1%	15,836,188	17,220,637	87.3%	90.2%
Principal	2,135,207	1.1%	2,112,727	2,469,620	86.5%	91.6%
Guidance/Counseling	1,070,277	5.6%	1,013,614	1,218,881	87.8%	92.1%
Learning Resources	591,264	-6.0%	629,161	677,637	87.3%	91.6%
Extracurricular	848,204	31.4%	645,299	806,362	105.2%	96.0%
Other	1,104,867	10.3%	1,001,889	1,082,831	102.0%	92.0%
Total Regular (Basic) Ed.	20,782,032	-2.2%	21,238,878	23,475,968	88.5%	90.7%
Special Education						
Teaching	4,190,469	13.2%	3,702,180	4,148,363	101.0%	92.3%
Other	1,537,416	3.9%	1,479,482	1,694,562	90.7%	91.9%
Total Special Ed.	5,727,885	10.5%	5,181,662	5,842,925	98.0%	92.2%
Vocational Education	973,599	17.3%	830,018	1,001,317	97.2%	91.4%
Compensatory Education	635,289	-3.0%	655,229	710,813	89.4%	88.6%
Other Instruction	301,352	445.5%	55,241	317,226	95.0%	68.4%
Support Services						
Transportation/Motor Pool	1,269,948	-3.3%	1,313,263	1,432,167	88.7%	95.0%
Operation Buildings	1,396,894	4.5%	1,336,541	1,519,608	91.9%	91.3%
Utilities	902,181	-23.2%	1,175,277	1,290,000	69.9%	89.2%
Food Services	848,210	-0.7%	854,362	983,080	86.3%	90.6%
Maint/Grounds	919,990	9.7%	838,714	899,382	102.3%	89.3%
Information Services	770,907	18.1%	652,561	721,417	106.9%	94.8%
Central Office	1,287,804	-1.0%	1,301,092	1,433,528	89.8%	90.8%
Other	291,077	-3.4%	301,223	315,869	92.2%	87.4%
Total Support Services	7,687,011	-1.1%	7,773,034	8,595,051	89.4%	91.4%
TOTAL	36,107,169	1.0%	35,734,061	39,943,300	90.4%	91.0%

Excess (Deficiency) of Revenues over Expenditures	521,609	(758,550)	(325,697)
--	---------	-----------	-----------

GENERAL FUND CASH FLOW FORECAST 2014-15

July 2015

	Actual March	Actual April	Actual May	Actual June	Actual July	Projected August	Budget 2014-15
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00		
Cash on hand	80,728.93	88,782.23	65,516.76	90,199.03	73,469.29		
Cash on deposit	1,309,014.72	999,900.72	4,643,846.50	3,990,378.67	1,070,720.67		
Warrants outstanding	(1,131,778.91)	(661,551.56)	(925,476.51)	(770,493.57)	(875,445.10)		
Investments	1,332,083.17	1,132,811.53	1,133,337.32	1,133,848.88	2,435,105.33		
<i>Total opening cash balance</i>	<i>1,596,847.98</i>	<i>1,566,742.92</i>	<i>4,924,024.07</i>	<i>4,450,733.01</i>	<i>2,710,650.19</i>	<i>2,382,712.71</i>	
Cash Inflows							
Local taxes	408,130.27	3,290,146.56	1,059,946.56	51,687.04	46,788.36	48,456.34	9,218,043.00
Local Support nontax	320,093.57	772,589.92	202,749.62	207,069.79	16,358.68	151,926.23	3,324,100.00
State, general purpose	1,905,060.07	1,900,153.50	1,158,398.35	1,262,288.62	2,121,549.84	2,120,381.92	21,451,030.00
State, special purpose	352,709.91	374,408.06	224,554.91	223,952.38	585,827.26	584,418.55	4,150,730.00
Federal, general purpose	-	-	-	-	-	-	
Federal, special purpose	107,152.51	106,647.59	108,731.29	113,361.26	122,993.56	157,236.10	1,223,700.00
Other Financing Sources	-	24,876.57	-	-	-	20,000.00	250,000.00
Adjustments (accruals, receivables due)	-	62,125.00	4,420.00	3,477.50	325.00	100,000.00	
<i>Total cash inflows</i>	<i>3,093,146.33</i>	<i>6,530,947.20</i>	<i>2,758,800.73</i>	<i>1,861,836.59</i>	<i>2,893,842.70</i>	<i>3,182,419.13</i>	<i>39,617,603.00</i>
Cash Outflows							
Regular Instruction	(1,785,136.28)	(1,861,247.21)	(1,815,541.48)	(2,087,263.19)	(1,753,599.66)	(2,036,479.02)	23,478,768.00
Special Education Instruction	(499,822.31)	(580,620.34)	(490,382.79)	(579,140.57)	(477,160.73)	(491,105.05)	5,842,925.00
Vocational Education Instruction	(73,485.05)	(86,968.83)	(96,144.58)	(150,468.41)	(104,412.58)	(74,813.22)	1,006,817.00
Compensatory Education Instruction	(45,493.61)	(44,653.83)	(57,819.29)	(40,111.68)	(189,865.74)	(62,327.59)	710,813.00
Other Instructional Programs	(27,836.37)	(25,102.87)	(27,751.85)	(24,814.76)	(27,743.12)	(27,000.00)	317,226.00
Support services	(691,979.16)	(575,168.39)	(745,275.54)	(720,092.89)	(670,142.55)	(567,911.76)	8,586,751.00
Adjustments (accruals, payables due)	501.39	95.42	823.74	(27.91)	1,144.20	100,000.00	
<i>Total cash outflows</i>	<i>(3,123,251.39)</i>	<i>(3,173,666.05)</i>	<i>(3,232,091.79)</i>	<i>(3,601,919.41)</i>	<i>(3,221,780.18)</i>	<i>(3,159,636.63)</i>	<i>39,943,300.00</i>
Net change in cash balance	(30,105.06)	3,357,281.15	(473,291.06)	(1,740,082.82)	(327,937.48)	22,782.50	(325,697.00)
CLOSING CASH BALANCE	1,566,742.92	4,924,024.07	4,450,733.01	2,710,650.19	2,382,712.71	2,405,495.21	
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00		
Cash on hand	88,782.23	65,516.76	90,199.03	73,469.29	(2,864.44)		
Cash on deposit	999,900.72	4,643,846.50	3,990,378.67	1,070,720.67	880,340.96		
Warrants outstanding	(661,551.56)	(925,476.51)	(770,493.57)	(875,445.10)	(737,812.71)		
Investments	1,132,811.53	1,133,337.32	1,133,848.88	2,435,105.33	2,236,248.90		
<i>Total closing cash balance</i>	<i>1,566,742.92</i>	<i>4,924,024.07</i>	<i>4,450,733.01</i>	<i>2,710,650.19</i>	<i>2,382,712.71</i>	<i>-</i>	

GENERAL FUND CASH FLOW FORECAST 2014-15

July 2015

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	4,318.66	53,591.20	137,965.18	466,010.41	92,827.16	56,246.36	83,160.78
Cash on deposit	1,224,875.79	1,269,920.83	1,535,096.12	3,855,765.81	3,379,177.81	1,364,481.15	933,930.32
Warrants outstanding	(1,073,293.79)	(1,146,303.24)	(1,200,460.09)	(1,177,309.19)	(1,000,226.53)	(933,513.86)	(1,171,984.89)
Investments	1,878,313.63	1,729,059.42	329,691.26	329,839.52	330,018.18	2,330,234.17	2,081,264.62
<i>Total opening cash balance</i>	<i>2,041,014.29</i>	<i>1,913,068.21</i>	<i>809,092.47</i>	<i>3,481,106.55</i>	<i>2,808,596.62</i>	<i>2,824,247.82</i>	<i>1,933,170.83</i>
Cash Inflows							
Local taxes	46,836.32	168,123.16	3,029,547.33	844,766.37	57,497.20	30,825.19	190,710.90
Local Support nontax	22,834.01	571,265.42	534,589.37	194,354.79	209,086.44	170,314.99	180,824.54
State, general purpose	2,050,460.42	1,930,216.76	1,930,216.35	1,179,576.78	1,930,216.56	1,793,423.50	1,904,868.99
State, special purpose	600,531.44	314,450.62	332,560.00	212,611.69	329,179.82	349,403.26	394,283.72
Federal, general purpose							
Federal, special purpose	25,201.50	(162,723.49)	250,624.72	116,794.21	133,202.06	113,311.02	139,385.29
Other Financing Sources	22,167.58				187,044.11		
Adjustments (accruals, receivables due)	121,969.00	33,829.75					
<i>Total cash inflows</i>	<i>2,890,000.27</i>	<i>2,855,162.22</i>	<i>6,077,537.77</i>	<i>2,548,103.84</i>	<i>2,846,226.19</i>	<i>2,457,277.96</i>	<i>2,810,073.44</i>
Cash Outflows							
Regular Instruction	(1,917,388.48)	(2,310,031.58)	(1,940,966.46)	(1,853,469.68)	(1,697,444.42)	(1,860,143.16)	(1,817,188.91)
Special Education Instruction	(423,381.96)	(503,241.32)	(498,337.59)	(517,413.71)	(493,200.66)	(551,501.47)	(537,063.48)
Vocational Education Instruction	(75,832.13)	(79,860.14)	(83,140.38)	(73,601.16)	(77,925.12)	(75,897.88)	(71,694.76)
Compensatory Education Instruction	(99,919.08)	(44,889.47)	(41,069.51)	(42,256.85)	(44,679.11)	(43,077.67)	(41,372.67)
Other Instructional Programs	(2,066.59)	(26,259.68)	(31,984.61)	(25,705.65)	(33,535.65)	(23,994.42)	(26,623.50)
Support services	(606,719.05)	(846,972.64)	(800,500.99)	(708,004.76)	(483,150.77)	(794,443.49)	(651,279.77)
Adjustments (accruals, payables due)	107,360.94	(147,883.13)	(9,524.15)	(161.96)	(639.26)	703.14	(1,173.20)
<i>Total cash outflows</i>	<i>(3,017,946.35)</i>	<i>(3,959,137.96)</i>	<i>(3,405,523.69)</i>	<i>(3,220,613.77)</i>	<i>(2,830,574.99)</i>	<i>(3,348,354.95)</i>	<i>(3,146,396.29)</i>
Net change in cash balance	(127,946.08)	(1,103,975.74)	2,672,014.08	(672,509.93)	15,651.20	(891,076.99)	(336,322.85)
CLOSING CASH BALANCE	1,913,068.21	809,092.47	3,481,106.55	2,808,596.62	2,824,247.82	1,933,170.83	1,596,847.98
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	53,591.20	137,965.18	466,010.41	92,827.16	56,246.36	83,160.78	80,728.93
Cash on deposit	1,269,920.83	1,535,096.12	3,855,765.81	3,379,177.81	1,364,481.15	933,930.32	1,309,014.79
Warrants outstanding	(1,146,303.24)	(1,200,460.09)	(1,177,309.19)	(1,000,226.53)	(933,513.86)	(1,171,984.89)	(1,131,778.91)
Investments	1,729,059.42	329,691.26	329,839.52	330,018.18	2,330,234.17	2,081,264.62	1,332,083.17
<i>Total closing cash balance</i>	<i>1,913,068.21</i>	<i>809,092.47</i>	<i>3,481,106.55</i>	<i>2,808,596.62</i>	<i>2,824,247.82</i>	<i>1,933,170.83</i>	<i>1,596,847.98</i>

SUMMARY OF FUND BALANCES**31-Jul-15**

	Jul-15 YTD Actual	2014-15 Annual Budget
General Fund		
Opening fund balance		
Reserved for Inventory	194,275.00	200,000.00
Restricted for Carryover	6,810.00	-
Committed to Minimum Fund Balance	1,170,000.00	1,100,000.00
Assigned to Other Purposes	539,182.19	150,000.00
Unassigned	-	750,000.00
Total opening fund balance	<u>1,910,267.19</u>	<u>2,200,000.00</u>
Revenue	36,628,777.72	39,617,603.00
Expenditure	<u>(36,107,168.75)</u>	<u>(39,943,300.00)</u>
Excess (Deficiency) of Revenues over Expenditures	521,608.97	(325,697.00)
Reserved for Inventory	194,275.00	200,000.00
Restricted for Carryover	6,810.00	-
Committed to Minimum Fund Balance	1,170,000.00	1,200,000.00
Assigned to Other Purposes	539,182.19	-
Unassigned	521,608.97	474,303.00
Total closing fund balance	<u>2,431,876.16</u>	<u>1,874,303.00</u>
Capital Projects Fund		
Opening fund balance	10,321,470.05	10,925,000.00
Revenue	1,923,314.11	1,932,768.00
Expenditure	<u>(2,436,584.79)</u>	<u>(7,873,443.00)</u>
Reserve of bond proceeds	7,838,979.06	4,337,532.00
Reserve of levy proceeds	1,831,890.95	546,793.00
Unreserved Fund Balance	<u>137,329.36</u>	<u>100,000.00</u>
Closing fund balance	<u>9,808,199.37</u>	<u>4,984,325.00</u>
Debt Service Fund		
Opening fund balance	4,200,467.38	2,075,000.00
Revenue	23,663,603.40	8,028,592.00
Expenditure		
Principal	(1,895,000.00)	(2,625,000.00)
Interest	(3,402,677.73)	(3,480,000.00)
Other	<u>(15,507,441.23)</u>	<u>(5,000.00)</u>
Closing fund balance	<u>7,058,951.82</u>	<u>3,993,592.00</u>
ASB Fund		
Opening fund balance	337,043.30	344,000.00
Revenue	423,183.90	644,300.00
Expenditure	<u>(381,627.56)</u>	<u>(898,619.00)</u>
Closing fund balance	<u>378,599.64</u>	<u>89,681.00</u>
Transportation Vehicle Fund		
Opening fund balance	458,708.21	460,000.00
Revenue		
Depreciation	-	123,000.00
Investment Earnings	829.06	1,500.00
Grant Revenue	90,000.00	-
Sale of Equipment		
Expenditure	<u>(424,534.68)</u>	<u>(430,000.00)</u>
Closing fund balance	<u>125,002.59</u>	<u>154,500.00</u>

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	9,218,043	46,788.36	9,178,168.94		39,874.06	99.57
2000 LOCAL SUPPORT NONTAX	3,324,100	16,358.68	3,379,297.13		55,197.13	101.66
3000 STATE, GENERAL PURPOSE	21,451,030	2,121,549.84	19,015,969.32		2,435,060.68	88.65
4000 STATE, SPECIAL PURPOSE	4,150,730	585,827.26	3,693,941.63		456,788.37	88.99
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,223,700	122,993.56	1,149,480.02		74,219.98	93.93
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	250,000	.00	211,920.68		38,079.32	84.77
Total REVENUES/OTHER FIN. SOURCES	39,617,603	2,893,517.70	36,628,777.72		2,988,825.28	92.46
B. EXPENDITURES						
00 Regular Instruction	23,351,768	1,753,599.66	20,782,032.03	244,102.53	2,325,633.44	90.04
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,842,925	477,160.73	5,727,884.97	102,132.48	12,907.55	99.78
30 Voc. Ed Instruction	1,113,267	104,412.58	973,598.89	28,807.19	110,860.92	90.04
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	710,813	189,865.74	635,289.43	14.69	75,508.88	89.38
70 Other Instructional Pgms	317,226	27,743.12	301,352.48	55.00	15,818.52	95.01
80 Community Services	30,000	.00	.00	0.00	30,000.00	0.00
90 Support Services	8,577,301	670,142.55	7,687,010.95	488,181.72	402,108.33	95.31
Total EXPENDITURES	39,943,300	3,222,924.38	36,107,168.75	863,293.61	2,972,837.64	92.56
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	325,697-	329,406.68-	521,608.97		847,305.97	260.15-
F. TOTAL BEGINNING FUND BALANCE	2,200,000		1,910,267.19			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	1,874,303		2,431,876.16			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restricted for Carryover	0	6,810.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	200,000	194,275.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committed to Econmc Stabilizatr	1,200,000	1,170,000.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	539,182.19
G/L 890 Unassigned Fund Balance	474,303	521,608.97
G/L 891 Unassigned Min Fnd Bal Policy	0	.00
<u>TOTAL</u>	1,874,303	2,431,876.16

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	1,882,768	10,684.18	1,871,260.67		11,507.33	99.39
2000 Local Support Nontax	50,000	4,845.85	52,053.44		2,053.44	104.11
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	1,932,768	15,530.03	1,923,314.11		9,453.89	99.51
<u>B. EXPENDITURES</u>						
10 Sites	0	.00	49,388.66	7,031.58	56,420.24	0.00
20 Buildings	5,691,683	140,097.85	1,209,907.54	1,342,960.22	3,138,815.24	44.85
30 Equipment	1,931,760	430,796.32	965,367.91	100,094.55	866,297.54	55.16
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	7,623,443	570,894.17	2,224,664.11	1,450,086.35	3,948,692.54	48.20
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	250,000	.00	211,920.68			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	5,940,675	555,364.14	513,270.68		5,427,404.32	91.36
<u>F. TOTAL BEGINNING FUND BALANCE</u>	10,925,000		10,321,470.05			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	4,984,325		9,808,199.37			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	4,337,532	7,838,979.06
G/L 862 Committed from Levy Proceeds	546,793	1,831,890.95
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	100,000	137,329.36
G/L 890 Unassigned Fund Balance	0	.00
 <u>TOTAL</u>	 4,984,325	 9,808,199.37

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	7,089,992	34,639.23	7,196,386.90		106,394.90-	101.50
2000 Local Support Nontax	12,150	1,901.38	29,341.87		17,191.87-	241.50
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	926,450	.00	925,455.48		994.52	99.89
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	15,512,419.15		15,512,419.15-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,028,592	36,540.61	23,663,603.40		15,635,011.40-	294.74
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,625,000	.00	1,895,000.00	0.00	730,000.00	72.19
Interest On Bonds	3,480,000	.00	3,402,677.73	0.00	77,322.27	97.78
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	100,690.00	0.00	100,690.00-	0.00
<u>Total EXPENDITURES</u>	6,110,000	.00	5,398,367.73	0.00	711,632.27	88.35
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	15,406,751.23			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	1,918,592	36,540.61	2,858,484.44		939,892.44	48.99
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,075,000		4,200,467.38			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	3,993,592		7,058,951.82			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	3,993,592		7,058,951.82			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	3,993,592		7,058,951.82			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	150,500	390.58	74,496.67		76,003.33	49.50
2000 Athletics	96,500	.00	43,175.69		53,324.31	44.74
3000 Classes	26,500	.00	21,496.75		5,003.25	81.12
4000 Clubs	305,400	1,313.56	225,869.07		79,530.93	73.96
6000 Private Moneys	65,400	.00	58,145.72		7,254.28	88.91
<u>Total REVENUES</u>	644,300	1,704.14	423,183.90		221,116.10	65.68
<u>B. EXPENDITURES</u>						
1000 General Student Body	226,700	.00	29,472.50	179.49	197,048.01	13.08
2000 Athletics	148,000	.00	71,394.46	5,707.84	70,897.70	52.10
3000 Classes	26,500	.00	22,707.01	0.00	3,792.99	85.69
4000 Clubs	361,000	.00	234,991.04	7,609.26	118,399.70	67.20
6000 Private Moneys	136,419	.00	23,062.55	0.00	113,356.45	16.91
<u>Total EXPENDITURES</u>	898,619	.00	381,627.56	13,496.59	503,494.85	43.97
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	254,319-	1,704.14	41,556.34		295,875.34	116.34-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,000		337,043.30			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	89,681		378,599.64			
<u>C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	89,681		378,599.64			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	89,681		378,599.64			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of July, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,500	58.77	829.06		670.94	55.27
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	123,000	.00	90,000.00		33,000.00	73.17
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS (LESS TRANS)</u>	124,500	58.77	90,829.06		33,670.94	72.96
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
<u>C. Total REV./OTHER FIN. SOURCES</u>	124,500	58.77	90,829.06		33,670.94	72.96
<u>D. EXPENDITURES</u>						
Type 30 Equipment	430,000	.00	424,534.68	0.00	5,465.32	98.73
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	430,000	.00	424,534.68	0.00	5,465.32	98.73
<u>E. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>F. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>G. EXCESS OF REVENUES/OTHER FIN SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	305,500-	58.77	333,705.62-		28,205.62-	9.23
<u>H. TOTAL BEGINNING FUND BALANCE</u>	460,000		458,708.21			
<u>I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>J. TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	154,500		125,002.59			
<u>K. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	154,500		125,002.59			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	154,500		125,002.59			

Date: August 20, 2015
To: Faith Chapel, Superintendent
From: Lynn Stellick, Human Resources Director
Subj: Personnel Actions

Personnel actions recommended for Board approval at the August 27, 2015 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Ashton, Dana	.40 FTE Continuing Spanish Teacher at Commodore Options School (Odyssey/Mosaic) effective 9/1/2015
Berg-Layton, Adele	.8FTE Continuing Music Teacher (.6 FTE Ordway Elementary School/.2FTE Commodore Options School) effective 9/1/2015
Clements, D'Arcy	.4 FTE Leave Replacement Math Teacher at Bainbridge High School effective 9/1/2015
Hale, Jeff	1.0 FTE Continuing Math Teacher at Bainbridge High School effective 9/1/2015
Hilberdink, Emily	1.0 FTE Leave Replacement Counselor at Bainbridge High School effective 9/1/2015
Marion, Christine	1.0 FTE Leave Replacement Kindergarten Teacher at Blakely Elementary School effective 9/1/2015
McClaire, Suzanne	1.0 FTE Continuing Special Ed Teacher at Bainbridge High School effective 9/1/2015
McDowell, Cammy	1.0 FTE Leave Replacement Special Ed Teacher at Commodore Options School effective 9/1/2015
Olson, Douglas	.4 FTE Retire/Rehire Science Teacher at Eagle Harbor High School effective 9/1/2015 for the 2015-16 school year
Smith, Amy	1.0 FTE Continuing 4 th Grade Teacher at Ordway Elementary School effective 9/1/2015
Turner, Coleen	1.0 FTE Continuing 2nd Grade Teacher at Wilkes Elementary School effective 9/1/2015
Walsh, Megan	.6 FTE Continuing Spanish Teacher (.4 FTE Bainbridge High School/.2 Woodward Middle School) effective 9/1/2015
Winters, Trude	.63 FTE Continuing STEM Partner at Ordway Elementary School effective 9/1/2015
Whitaker, Shannon	1.0 FTE Continuing Math Teacher/MTSS Specialist (.8 FTE Woodward Middle School/.2 FTE Sakai Intermediate School) effective 9/1/2015

Changes in Assignment:

Grattan, Annie	From Substitute Teacher to .4 FTE Continuing Math Teacher at Eagle Harbor High School effective 9/1/2015
Rohrbach, Kirsten	From Substitute Teacher to 1.0 FTE Continuing Science Teacher at Bainbridge High School effective 9/1/2015
Lockett, Bridget	From Substitute Teacher to 1.0 FTE Continuing 5 th Grade Teacher at Sakai Intermediate School effective 9/1/2015
Shields, Michelle	From Substitute Teacher to .25 FTE Continuing PE Specialist at Commodore Options School (Odyssey) effective 9/1/2015
Tolley, Susan	From .4 FTE Continuing Music Teacher at Sakai Intermediate School to .8 FTE Continuing Music Teacher (.4FTE Sakai Intermediate School/.4 FTE Odyssey/Mosaic) effective 9/1/2015

Guterson, Henry	From 6.08 hrs/day SPED Paraeducator to 4.18 hrs/day SPED Paraeducator effective 9/1/2015
Mar, Stephani	From 8 hrs/day Attendance Secretary at Woodward Middle School to 8/hrs/day Attendance Secretary at Bainbridge High School effective 9/1/2015
Layton, David	1.0 FTE Continuing English Teacher at Bainbridge High School adding 2 hrs/day JV Volleyball Coach at Woodward Middle School effective 9/1/2015

Resignations:

Kaiser, Deborah	.8 FTE Music Teacher at Bainbridge High School and Woodward Middle School effective 8/10/2015
Borek, Jill	1.5 hrs/day Recess Paraeducator at Wilkes Elementary School effective 8/13/2015
Jumpa, Julia	4 hrs/day Food Service Cashier at Bainbridge High School effective 8/17/2015
Killian, Robert	4.5 hrs/day SPED Paraeducator at Commodore Options School (Odyssey) effective 8/4/2015
Moore, Dixie	2.6 hrs/day Library Paraeducator on leave of absence from Eagle Harbor High School effective 5/22/2015

Hudgens, Jordan	Debate Coach at Bainbridge High School effective 8/13/2015
-----------------	--

Retirements:

Brewis, Barbara	.8 FTE SPED (ALP) Teacher at Bainbridge High School effective 9/30/2015
Holliday, Cathi	.7 hrs/day Curriculum Secretary at District Office effective 8/31/2015

Leaves of Absence:

Browning, Ronnelle	1.0 FTE Counselor at Sakai Intermediate School requesting .2FTE leave for the 2015-16 school year for appropriate reasons
--------------------	---